

City of Condon
Regular Council Meeting Minutes
May 3, 2017
7 p.m.

Present:	Staff Present:
Mayor Jim Hassing Councilor Jan Stinchfield Councilor Boyd Harris Councilor Tom Fatland Councilor Michael Cronk	Kathryn Greiner, City Administrator Dale Scobert, Police Chief PW Superintendent Larry Durfey PW Superintendent Gibb Wilkins

Absent:
Councilor Donald Jamieson Councilor Terri Carnine

CALL TO ORDER

Mayor Jim Hassing called the meeting to order at 7:01 p.m.

ROLL CALL

City Administrator Kathryn Greiner took roll call and noted that a quorum was present.

ADDITIONS TO THE AGENDA

Deletion of Engineer of Record Dave Wildman to discuss the Water System Master Plan from the agenda.

PUBLIC COMMENT

None

CONSENT AGENDA

A motion was made by Councilor Tom Fatland to approve the regular minutes of the April 5, 2017 council meeting. The motion was seconded by Councilor Jan Stinchfield and approved unanimously.

Councilor Michael Cronk asked about the check paid to Simtek, which PW Durfey said that it was for a transfuser with the telemetry system.

OLD BUSINESS

CA Greiner said that the third housing meeting was held this week and that she will send the minutes to the council so they can follow the progress. She also distributed a document from the city manager of John Day that showed their housing issue that is similar to Condon's. The housing meetings with Oregon Community Solutions will continue through August.

CA Greiner gave a brief fiber committee update saying that the field work for the engineering on the aerial line has been completed and the report is due the first week of July. She suggested that the Fiber committee and council prepare for a meeting with Gilliam County to discuss funding of the line and potential partnership. Councilor Stinchfield asked if there will be preliminary cost figures in June for a meeting with partners and CA Greiner will inquire but anticipates at least having estimates by that time. She also stated that Gilliam County started their budget process and urged the councilors to contact the Commissioners asking to put in funding for the fiber line.

NEW BUSINESS

A motion was made by Councilor Fatland to read Ordinance 2017-02 An Ordinance Amending Condon City Code by Adding Chapter 96 – Utility Facilities in Public Rights of Way by title Only. The motion was seconded by Councilor Cronk – Roll Call – Councilor Harris, yay; Councilor Cronk, yay; Councilor Stinchfield, yay, Councilor Fatland, yay. Motion approved. CA Greiner read – Ordinance 2017-02 An Ordinance Amending Condon City Code by Adding Chapter 96 – Utility Facilities in Public Rights of Way. **A motion was made by Councilor Fatland to approve the first reading of Ordinance 2017-02 - An Ordinance Amending Condon City Code by Adding Chapter 96 – Utility Facilities in Public Rights of Way. The motion was seconded by Councilor Stinchfield. Roll Call – Councilor Harris, yay; Councilor Cronk, yay; Councilor Stinchfield, yay; Councilor Fatland, yay; motion approved.** CA Greiner recommended to the council that if this was not an emergency to do the second and final reading in June to have time to post it on the city's website. The consensus to table the final approval until June meeting.

CA Greiner said that South Rural Fire Protection District had some changes to the fire contract, and our attorney had an addition from the revised suggestions. The change was to have a \$500 instead of a \$1,000 limit on repairs to city engines, change under Personnel regarding multi-fires occurrence and removing section 4 – Waivers of the original contract. Wyatt Baum advised CA Greiner to put back in Section 4 and there was some wording that the fire district was reviewing and had not returned the agreement by council. CA Greiner suggested that the council table until June so the fire district would have time to suggest any other changes, plus have Baum review the final agreement. The matter was tabled until the June council meeting.

Councilor Terri Carnine had handed in her resignation as of April 17, 2017. **A motion was made by Councilor Fatland to accept Councilor Carnine's resignation. The motion was seconded by Councilor Boyd Harris and approved unanimously.** The council decided to advertise asking for letters of interest in the position with a deadline for letters prior to the June 7 council meeting.

CA Greiner presented the council with a contract from Reverse Logistics Group (RLG) for electronic recycling (e-cycle). The city currently contracts with Universal Recycling Technology and will need to give 30-day notice if they wish to contract with RLG. The price per pound for items recycled are slightly higher with RLG and the contact has participated in the city's community clean-up last year and will again this year. **A motion was made by Councilor Stinchfield to approve the contract with RLG for electronic recycling and terminate the contract with URT. The motion was seconded by Councilor Boyd Harris and approved unanimously.**

STAFF REPORTS

Chief Scobert reported that he attended a good conference in Portland in April, and is working on code enforcement work with some of the residents including one that has multiple cars and junk on his lot. He will put an advertisement in the newspaper seeking people to be on the list to mow lots. Chief Scobert is also working with CA Greiner on an ordinance that addresses derelict buildings and charging fees if not repaired.

PW Durfey said that the crew has completed changing the services on A Streets and has abandoned the 2-inch line. The crew is now working on changing services to the new line on East Street by the Condon Grade School and has received the materials to start on the water project this summer that will be replacement of approximately 1,500 feet of water line. He noted two new summer park and golf staff have been hired. PW Wilkins said that the new employees are Derrick Scholl and Tim Arnst, Jr. Councilor Cronk asked if the grass will be mowed on the north side of the golf course. PW Durfey said that it will not be mowed regularly like it has in the past since it was rough on the equipment, but due to fire danger it will be mowed when rights-of-ways are mowed. PW Durfey also gave the council an example of the amount of water pipe per year that would have to be replaced to keep to a 50/75/100 years schedule. He said that the city is not caught up now, and these numbers are in addition to the replacement work that is being completed annually. Councilor Fatland asked about the transmission line compared to distribution and the transmission line if from City Farm to the reservoir.

CA Greiner reported that asked for a volunteer to take Councilor Carnine's position on personnel so they could meet and discuss wages for the 2017-18 fiscal year. Councilor Stinchfield volunteered to be on the committee with Councilor Cronk. The architect's plans are to be completed for the City Hall remodel within the next week and CA Greiner hopes the construction plans can go out for bid in June or July. CA Greiner stated that there were several complaints about the pooling water on the Gilliam County SWCD property on S. Main Street and how to solve the issue. Although it is not a city issue, they were assisting the SWCD in a potential solution. CA Greiner asked the council if they were interested in pursuing growing hemp on the city's pivot. She has given a list of questions to Gilliam County Community Development Rachel Weinstein and felt that until these questions were answered that she did not have enough information for the council to make a decision but wanted to gauge their interest. PW Durfey stated that the city's engineers would have to do a study of the water uptake and see if it is allowable crop under the city's DEQ plan. CA Greiner stated that the city needed to discuss the farming schedule with the current tenant, John Johnson, and wait until information can be investigated prior to coming back to the council.

COUNCILOR INFORMATION

Council received draft minutes from the April 17 budget committee meeting, a letter from Condon School District requesting funds for their music program and a copy of a thank you note to the City of Newberg thanking them for the chlorination equipment. The council asked if they needed to make a motion of the request from Condon Schools, and CA Greiner recommended that they make have a consensus of the donation at the budget hearing. Councilor Fatland noted that the money has been budgeted.

NEXT REGULAR MEETING

The next regularly scheduled city council meeting set for Wednesday, June 7, 2017, 7 p.m. The meeting was adjourned at 7:56 p.m.

Date _____

Jim Hassing, Mayor

ATTEST: _____ Date _____
Kathryn Greiner City Administrator