

**City of Condon
Regular Council Meeting Minutes
March 4, 2015
7 p.m.**

Present:	Staff Present:
Mayor Jim Hassing Councilor Tom Fatland Councilor Donald Jamieson Councilor Terri Carnine Councilor Jan Stinchfield Councilor Michael Cronk	Kathryn Greiner, City Administrator Larry Durfey, Public Works Superintendent Dale Scobert, Police Chief Dan Meader, Planning Consultant

Absent:
Councilor Boyd Harris

CALL TO ORDER

Mayor Jim Hassing called the meeting to order at 7:01 p.m.

ROLL CALL

City Administrator Kathryn Greiner took roll call and noted that a quorum was present.

ADDITIONS TO THE AGENDA

Added on requesting a councilor to be a representative of Greater Eastern Oregon Development Corporation.

PUBLIC COMMENT

None

CONSENT AGENDA

A motion was made by Councilor Donald Jamieson to approve the February 4, 2015 regular council minutes. The motion was seconded by Councilor Michael Cronk and approved unanimously. Council reviewed the financials and Councilor Jamieson asked why the purchase of sand. PW Durfey stated that it was for sand blasting several handrails that were recently installed at the transfer station and on Main Street. CA Greiner also asked if the councilors had received the explanation of the financial statement revenues which they said they received and had no questions.

OLD BUSINESS

None

NEW BUSINESS

Dan Meader, Tenneson Engineering and the city's planning consultant presented a letter of retirement that will be effective at the end of 2015. He introduced his replacement Nick Kraemer that is currently employed part time with the City of The Dalles and has a degree in community planning and will be his replacement upon retirement.

Meader said that there has been two Oregon Senate Bills (SB) introduced that would affect land use planning in Gilliam County and the city. Passage may assist the project that would extend water to the state airport that is outside of city limits and the Urban Growth Boundary (UGB). Expanding the UGB would be necessary to adhere to the city's comprehensive Plan to extend utilities to the airport and the state stated there were several expensive studies required to expand. SB 25 would withdraw eight counties from DLCDC rules and regulation and allow more development. Sherman, Gilliam and Wheeler counties fall under SB 25 as it requires population under 50,000 and has no growth. Meader urged the city to reach out to the League of Oregon Cities and their legislatures to support this bill. He also briefly discussed SB 534 which would allow water to be run to an airport void of any requirements of annexation. He stated that this may not include areas outside of the UGB but it has potential to solve the issue of providing the water to the airport. Meader suggested that the council wait until the legislature acts on these two bills prior to moving forward with providing water to the airport. He also suggested that the city put into place policies regarding who will be responsible for the expenses. Meader stated that he could begin to draft some policies if the council wanted him to move forward. Meader also suggested that if these SBs did not pass to possibly go forward with hearings for expanding the UGB and deal with issues, if necessary at the state committee level. Gilliam County Judge Steve Shaffer was present and stated that he has been involved with SB 25 and urged the city to contact to LOC to support this bill. Council Tom Fatland asked if this completely removes you from DLCDC with Meader responding that it does until you show growth.

Vernon Grey presented two different designs for pillars for the Memorial Hall project stating that the bid specifications were vague to allow the ability to design a project that would be more cost effective to build. Grey stated that the pillars would be constructed out of steel and asked if the council had a preference to either square or round, with both expected to be within the original bid. After a brief discussion it was the consensus to move forward with the square column.

Council reviewed a request from Mary Ellen Matthew, manager of the Condon Elks club to have a beer garden at the Condon City Park during the community concert on July 3. Councilor Jan Stinchfield stated that the community development committee discussed having it alcohol free the first year to encourage family participation and she also noted the concern of logistics with the July 4 breakfast the next morning at the same location. After a discussion it was the consensus to direct CA Greiner to write a letter to Matthews stating that they would not approve a beer garden for the first concert but would revisit the issue if it appeared there were more adults than families.

CA Greiner stated that former Mayor Dale Thompson was a member of the GEODC board and they are requesting a replacement representative from any of the three cities in Gilliam County. The council tabled the discussion until CA Greiner can determine if either city of Lonerock or Arlington would like to represent Gilliam County.

STAFF REPORTS

PW Dufey stated that M.L. Houck Construction has requested to postpone the start of their work in Condon until late March or April and he had no issue with the time frame. They were expected to return mid-March. He also stated that the materials for the summer water project have been delivered and that project is expected to being shortly. Public works crews completed approximately 260 feet of sewer line near Lincoln and have two other sections of sewer that they anticipate replacing in the next week.

CA Greiner stated that she had looked into the availability of keeping the public restrooms at the park as requested by the council at their retreat, and it would be difficult to keep them open in the months the temperatures were below freezing, plus staff maintenance. She will continue to look for a solution. She said that the first draft of the budget has almost been completed, interviews for administrative assistant are this week, and offered to get city emails for councils if they were requested.

Police Chief Scobert reported he recently attended the City County Insurance Services (CIS) conference in Portland that he found valuable. He is currently training with the Gilliam County Sheriff’s Office on new reporting software and working with the CIS in-house training for city employees. He stated that he is working on obtaining drafts for park use and Councilor Terri Carnine suggested contacting CIS for their works for special events. CA Greiner commended Chief Scobert for taking on the task of the trainings and forms for the city.

COUNCILOR INFORMATION

Council received a notice of city planning commission vacancy and a schedule of committee meetings.

NEXT REGULAR MEETING

The next regularly scheduled city council meeting set for Wednesday, April 1, 2015, 7 p.m. The meeting was adjourned at 7:48 p.m.

_____ Date _____
Jim Hassing, Mayor

ATTEST:

_____ Date _____
Kathryn Greiner, City Administrator