

**City of Condon
Regular Council Meeting Minutes
January 2, 2013
7 p.m.**

Present:	Staff Present:
Councilor Dallas Harsin Councilor Donald Jamieson Councilor Boyd Harris Councilor Thomas Fatland Councilor Jan Stinchfield Councilor Terri Carnine	Kathryn Greiner, City Administrator Larry Durfey, Public Works Supt. Wm. Gubser, Senior Police Officer

Absent:
Mayor N. Dale Thompson

CALL TO ORDER

Council President Tom Fatland called the council meeting to order at 7:03 p.m.

MOMENT OF SILENCE

A moment of silence was requested by Councilor Fatland to remember US military personnel killed and wounded in Iraq and Afghanistan.

ROLL CALL

City Administrator Kathryn Greiner took roll call and noted a quorum.

ADDITIONS TO THE AGENDA

None

PUBLIC COMMENT

None

CONSENT AGENDA

The councilors reviewed the December 5, 2012 regular minutes; and the December 2012 financial statements. Councilor Donald Jamieson asked about the VISA bill which was a majority of police travel and computer software; there was clarification on the loan payments to USDA Rural Utilities; and deposit refund to David Sykes. **After a review of the consent agenda Councilor**

Jamieson made a motion to accept the consent agenda, and financial report subject to audit and verification. The motion was seconded by Councilor Boyd Harris and approved unanimously.

OLD BUSINESS

Mac Stinchfield reported that the Condon Chamber of Commerce meeting will be held January 10, 2013, 3 p.m.

Councilor Fatland stated that after the work session it appeared that the choice would be to sell or exchange land with the South Gilliam Rural Fire Protection District. **A motion was made by Councilor Dallas Harsin to exchange the city's full 6.49 acres for the S. Gilliam Rural Fire Protection District property. The motion was seconded by Councilor Terri Carnine. The vote was Yay – Councilors Fatland, Jan Stinchfield, Carnine and Harsin. Nay votes – Councilor Boyd Harris and Jamieson. The motion passed.**

The council reviewed the Memorial Hall Design completed by Vernon Grey and was told by CA Greiner that it would go back to the Historic Review Committee for a final review then go to the city's Planning Commission. **A motion was made by Councilor Harris to approve the Memorial Hall design as presented. The motion was seconded by Councilor Jamieson and approved unanimously.**

NEW BUSINESS

Due to Mayor Thompson's absence, the council tabled the Mayor's annual report, appointments to the budget committee and councilor committees and the Gilliam County Fire Services representative.

On the City Calendar the council changed the July 2013 meeting from the 3rd to the 10th due to the July 4 holiday. **A motion was made by Councilor Harris to designate the newspapers of record as the *The Times-Journal* and *East Oregonian*; designate the Bank of Eastern Oregon and Oregon State Local Governmental Investment Pool as the city's depositories; designate Anderson Perry & Associates as the Engineer of record; and approve the calendar with July change. The motion was seconded by Councilor Stinchfield and approved unanimously.**

CA Greiner stated that Mason Eubanks of the Round-Up Grill LLC has asked for an extension to complete their Main Street project. The final portion of their project is to install awnings. **A motion was made by Councilor Harsin to approve an extension of the MSP to Round-Up Grill LLC for six months. The motion was seconded by Councilor Carnine and approved unanimously.**

CA Greiner presented a copy of the City Park plan for review. She stated that that Angie Snell and Bob Frack of Response to Nature met with the Park and Recreation Committee in December and has proposed this draft to be forwarded to the city's landscape architect. CA Greiner stated that public spaces must be designed and drawn by a landscape architect. Construction may begin in January and conclude by July 4 holiday if plans are completed soon. Mac Stinchfield asked if the flag pole above the grotto would remain and CA Greiner will check with the planners. **A motion was made by Councilor Harsin to approve the park plan and submit it to the landscape architect. The motion was seconded by Councilor Harris and approved unanimously.**

A motion was made by Councilor Harris to approve Resolution 2013-05-A General Fee Resolution. The motion was seconded by Councilor Jamieson and approved unanimously.

The council received a copy of the ABCA (brownfield assessment) on the city's property on south Main Street with CA Greiner asking for direction on how to proceed. She stated that the assessment showed several clean-up options and that there are grant funds to proceed to do the next step of clean-up. She stated that even with the clean-up the city would not be assured a clear deed and additional city funds may be needed to match with the grant. After a brief discussion it was the consensus of the council to proceed with the next phase of grant funding to obtain a clear deed on this property.

STAFF REPORTS

PW Superintendent Durfey said that his crew has assisted with the Gilliam County Library project and have been working on maintenance projects. He is also working on the operation manual for the water system and safety information.

Officer Gubser provided a written report.

CA Greiner reported that Chris Mahr, CPA will be at the next council meeting to discuss the 2011-12 audit. Per the council's request she will put together an RFP for audit services in the next month. She also stated that the first \$1 million has been received from Gilliam County and will prepare a thank you letter to send to the court.

COUNCILOR INFORMATION

Council information included the completed 2011-12 audit.

NEXT REGULAR MEETING

The next regularly scheduled city council meeting set for Wednesday, February 6, 2013, 7 p.m.

The meeting was adjourned at 7:43 p.m.

_____ Date _____
N. Dale Thompson, Mayor

ATTEST:

_____ Date _____
Kathryn Greiner, City Administrator