

**City of Condon  
Regular Council Meeting Minutes  
March 6, 2013  
7 p.m.**

Present:	Staff Present:
Mayor N. Dale Thompson Councilor Dallas Harsin Councilor Donald Jamieson Councilor Boyd Harris Councilor Thomas Fatland Councilor Jan Stinchfield Councilor Terri Carnine	Kathryn Greiner, City Administrator Larry Durfey, Public Works Supt. Wm. Gubser, Senior Police Officer Dave Wildman, Engineer of Record - Anderson, Perry & Associates

Absent:
None

**CALL TO ORDER**

Mayor N. Dale Thompson called the council meeting to order at 7 p.m.

**MOMENT OF SILENCE**

A moment of silence was requested by Mayor Thompson to remember US military personnel killed and wounded in Iraq and Afghanistan.

**ROLL CALL**

City Administrator Kathryn Greiner took roll call and noted a quorum.

**ADDITIONS TO THE AGENDA**

The City Park project was added to the agenda.

**PUBLIC COMMENT**

None

**CONSENT AGENDA**

The councilors reviewed the February 6, 2013 regular minutes; and the February 2013 financial statements. **After a review of the consent agenda Councilor Thomas Fatland made a motion to accept the consent agenda, and financial report subject to audit and verification. The motion was seconded by Councilor Donald Jamieson and approved unanimously.**

## OLD BUSINESS

No Condon Chamber of Commerce update was received.

CA Greiner asked for assistance on the Request for Proposals for the Memorial Hall project. She stated that it was difficult to send out an RFP without more specific construction standards. Engineer of Record Dave Wildman stated that he has worked with another entity in drafting RFPs that didn't ask for specifics of materials but were chosen on their plan, qualifications and materials used. It was the consensus for CA Greiner to draft an RFP and email to the Memorial Hall Design Committee of Mayor Thompson and Councilors Jamieson and Boyd Harris.

CA Greiner reported that the S. Gilliam Rural Fire Protection board has not completed their review of the land exchange agreement but hope to have it available at the April council meeting.

## NEW BUSINESS

Dave Wildman, engineer of record from Anderson Perry and Associates thanked the council for approving his services at the January meeting, and explained that he is working with the city's public works staff on updating their book of standards. Due to new drinking water rules, several updates were required to the standards, plus changes as requested by staff. Wildman also stated that he is working with city staff on planning and designing the wastewater collection system that is funded by Gilliam County. He estimates that surveying will begin this month or early April, then design and construction engineering by the end of 2013 and construction bids to in the spring of 2014 with construction to be completed by the end of 2014. Wildman said that the city's public works staff has completed enough of the projects within the water master plan that a review and updated plan should begin within the next two years. The master plan will include updated projects and financial projections.

**A motion was made by Councilor Dallas Harsin to approve Resolution 2013-06 – A Resolution Adopting the City of Condon's Representation in the Updates to the Gilliam County Multi-Jurisdictional Natural Hazards Mitigation Plan. The motion was seconded by Councilor Harris and approved unanimously.**

The City received a modified Collection and Consolidated Agreement from Universal Recycling Technologies (URT) for the e-cycle material at the transfer station that changed the compensation from 6 cents per pound to 3 cents for televisions and monitors, 25 cents for laptops and CPUs and 5 cents for other computer peripherals. The original agreement was for 6 cents a pound for all materials. **A motion was made by Councilor Fatland to approve the Collection and Consolidation Agreement with Universal Recycling Technologies Agreement. The motion was seconded by Councilor Harris and approved unanimously.**

CA Greiner requested that due to the packed project list of the city that the RFPs for audit services be postponed for one more year and contract with the current auditor – Chris Mahr and Associates. **A motion was made by Councilor Harsin to extend the contract with the current auditor for one year. The motion was seconded by Councilor Fatland and approved unanimously.**

CA Greiner stated that the bids for the plaza project at the City Park are due Monday, March 11, 2013, 5 p.m. She asked for the council if a special meeting could be scheduled to approve the successful bid so that project could move forward. It was the consensus of the board to schedule a special meeting Monday, March 11, 2013 at 5:30 p.m.

**STAFF REPORTS**

PW Superintendent Durfey reported that the water project proposals for materials had been send out and expected to start this year's project at the end of the month. He said that they expect to replace approximately 660 feet of water line and 1200-1300 feet of sewer line with this project.

Officer Gubser provided a written report.

CA Greiner reported that she is expecting two new Main Street Project contracts to be before the council at the April meeting. It was also discovered that several councilors would not be able to attend the retreat scheduled for March 15. Therefore, the retreat was rescheduled for Monday, March 11 immediately following the special meeting to award the park plaza bid.

**COUNCILOR INFORMATION**

None

**NEXT REGULAR MEETING**

The next regularly scheduled city council meeting set for Wednesday, April3, 2013, 7 p.m. The meeting was adjourned at 7:31 p.m.

\_\_\_\_\_ Date \_\_\_\_\_  
N. Dale Thompson, Mayor

ATTEST:

\_\_\_\_\_ Date \_\_\_\_\_  
Kathryn Greiner, City Administrator