

**City of Condon
Regular Council Meeting Minutes
May 1 2013
7 p.m.**

Present:	Staff Present:
Mayor N. Dale Thompson Councilor Dallas Harsin Councilor Donald Jamieson Councilor Boyd Harris Councilor Thomas Fatland Councilor Jan Stinchfield Councilor Terri Carnine	Kathryn Greiner, City Administrator Wm. Gubser, Senior Police Officer

Absent:
None

CALL TO ORDER

Mayor N. Dale Thompson called the council meeting to order at 7 p.m.

MOMENT OF SILENCE

A moment of silence was requested by Mayor Thompson to remember US military.

ROLL CALL

City Administrator Kathryn Greiner took roll call and noted a quorum.

ADDITIONS TO THE AGENDA

None

PUBLIC COMMENT

Catherine Lee asked that the agendas be put on the city's website prior to the day of the meeting, requested the city's website add the Gilliam County Historical Society's website as a link, and asked to have copies of the council packets.

CONSENT AGENDA

The councilors reviewed the April 3, 2013 regular minutes, and the April 2013 financial statements. Councilor Jamieson asked what the park items were on the VISA with CA Greiner stating that they were from Home Depot and were for electrical supplies and pump house materials. *City of Condon Regular Meeting Minutes, 05/01//2013 Page 2*

After a review of the consent agenda Councilor Dallas Harsin made a motion to accept the consent agenda, and financial report subject to audit and verification. The motion was seconded by Councilor Donald Jamieson and approved unanimously.

OLD BUSINESS

Mac Stinchfield reported that there is a meeting at the Chamber office regarding the Tough Mudder event in June on Monday, May 6, 2 p.m.

The proposed land exchange with the South Gilliam Rural Fire Protection District was tabled.

NEW BUSINESS

Mayor Thompson reported that all Memorial Request for Proposals were rejected due to the large discrepancy in the cost and said they will be reissued at a later date. Councilor Jamieson stated that with the park project using more resources than anticipated that the Committee recommends revisiting this project in the next year.

The Council received Park and Recreation Committee notes recommending proceeding with the park project that would replace the sod throughout the park, and move forward with the water feature in the grotto. The Council received an updated cost estimate for the park project at \$252,079 which included the irrigation, plaza/sidewalk, two water features and contingency for city expense of fuel and assistance. These also included funds already spent on the project by the City for the pump house and electrical conduit. Councilor Harsin asked if the June 21 completion deadline will be an issue. CA Greiner stated that she has had conversations with both contractors this week and does not anticipate any change to the deadline at this time. **A motion was made by Councilor Harsin to approve the Park and Recreation Committee recommendation of the park project renovations. The motion was seconded by Councilor Jan Stinchfield and approved unanimously.**

The council received the General Fee Resolution that added a cost if the City has to use a door hanger for shut off notices, and a fee to dispose of sewage from porta-potties of \$0.05 a gallon. **A motion was made by Councilor Jamieson to approve Resolution 2013-07 – General Fee Resolution. The motion was seconded by councilor Tom Fatland and approved unanimously.**

The council received an agreement from Anderson Perry & Associates for the engineering wastewater collection system improvements that are scheduled for 2014. **A motion was made by Councilor Fatland to approve the Anderson Perry & Associate agreement for engineering services for the wastewater improvement system. The motion was seconded by Councilor Stinchfield and approved unanimously.**

Councilor Jamieson noted a quote for acoustic improvement in the Memorial Hall. CA Greiner stated that an acoustic company was working at the new library location next to City Hall and she had them provide a quote for Memorial Hall. She had talked to the person that installs the acoustics that day and told him that if approved it would not be a project until after the first of the new fiscal year – July 1, 2013.

STAFF REPORTS

PW Superintendent Durfey was absent.

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Officer Gubser provided a written report. Councilor Jamieson asked who was required to be a mandatory reporter with Officer Gubser responding that it has been extended to ambulance and fire volunteers.

CA Greiner reported that the City had not scheduled a community clean-up this year due to lack of participation last year and asked if she was able to coordinate a day with transfer station attendant Priscilla Cathcart if this would be acceptable to the Council. The Council agreed that would be a good community service. She also noted that she had received a request from Councilor Jamieson for policy about memorials in the park once it has been completed and had obtained several copies for review, plus received planting information from Sabrina Wagenaar of Open Country. It was the consensus of the Council to send this information to the Park & Recreation Committee for a recommendation. CA Greiner also stated that she has received several inquiries regarding chickens inside of city limits and will add to the June agenda and gather sample ordinances.

COUNCILOR INFORMATION

The Councilors received notice that the supplemental budget for the 2012-13 fiscal year will be held prior to the June 5 council meeting; transfer station inspection report; Gilliam County Fire Services Budget summary; and a copy of a letter to Gilliam County regarding the Park and Recreation department grant received in 2012-13.

NEXT REGULAR MEETING

The next regularly scheduled city council meeting set for Wednesday, June 6, 2013, 7 p.m. The supplemental budget hearing will be held at 6:30 the same evening. The meeting was adjourned at 7:29 p.m.

_____ Date _____
N. Dale Thompson, Mayor

ATTEST:

_____ Date _____
Kathryn Greiner, City Administrator