

**City of Condon  
Regular Council Meeting Minutes  
February 5, 2014  
7 p.m.**

Present:	Staff Present:
Mayor N. Dale Thompson Councilor Jan Stinchfield Councilor Dallas Harsin Councilor Donald Jamieson Councilor Thomas Fatland	Kathryn Greiner, City Administrator William Gubser, Senior Police Officer Larry Durfey, PW Superintendent

Absent:
Councilor Boyd Harris Councilor Terri Carnine

**CALL TO ORDER**

Mayor N. Dale Thompson called the council meeting to order at 7 p.m.

**MOMENT OF SILENCE**

A moment of silence was requested by Mayor Thompson.

**ROLL CALL**

City Administrator Kathryn Greiner took roll call and noted a quorum.

**ADDITIONS TO THE AGENDA**

Added the January 8, 2014 Executive Session minutes to the consent agenda; and the Proclamation of February as Nobel Laureate Month.

**PUBLIC COMMENT**

None

**CONSENT AGENDA**

The councilors reviewed the January 8, 2014 Regular Council Minutes, January 8, 2014 Executive Session Minutes, and the January 2014 financial information. CA Greiner did not put the VISA bill in and said that it would be scanned and sent to the councilors. Councilor Fatland

asked that the word “decision” be removed from the executive session minutes and asked why there was a reimbursement to employee Aaron Fitzsimmons for a bill from Rob Conlee Plumbing. CA Greiner stated that Conlee purchased an item for one of the public works vehicles and Fitzsimmons paid him then asked for a reimbursement. **A motion was made by Councilor Dallas Harsin to approve the January 8, 2014 Regular Meeting Minutes, January 8, 2014 Executive Meeting Minutes and January 2014 financial statements subject to audit and verification. The motion was seconded by Councilor Donald Jamieson and approved unanimously.**

## **OLD BUSINESS**

None

## **NEW BUSINESS**

A contract between the City of Condon and North Central Education Service District was distributed to the council in their packets in regards to their ramp/walkway request. CA Greiner stated that the planning commission had approved the plan. City Attorney Will Carey drafted the agreement and added the caveat per the council’s request that the ramp would be removed if it was no longer required by law. **A motion was made by Councilor Jamieson to approve the contract agreement between City of Condon and North Central ESD for the ramp placement. The motion was seconded by Councilor Tom Fatland and approved unanimously.**

TDS Telecom franchise agreement expires in April and a new agreement was before the council for review. CA Greiner stated that it was not changed and City Attorney Will Carey reviewed the agreement making no changes for another five year term. **A motion was made by Councilor Fatland to enter into the TDS Telecom franchise agreement for five years. The motion was seconded by Councilor Jan Stinchfield and approved unanimously.**

The council received a recommendation from the city’s Finance Committee for municipal auditor Accuity LLC for a three year contract. A brief discussion was held regarding price of the three auditors. CA Greiner was asked to get a recommendation and timeline between field work and audit report for Accuity LLC and received a good recommendation from the City of Toledo. **A motion was made by Councilor Harsin to accept the Finance Committee’s recommendation to hire Accuity LLC for the city of Condon’s municipal auditor for a three year contract. The motion was seconded by Councilor Jamieson and approved unanimously.**

The council received an extension of e-cycle material contract with Universal Recycling Technology for the 2014 year with the same terms and prices. **A motion was made by Councilor Fatland to approve the contract extension to December 31, 2014 for URT. The motion was seconded by Councilor Jamieson and approved unanimously.**

Senior Officer Bill Gubser announced that he is planning on retiring in 2014 with the date not certain at this time. Officer Gubser recommended that the city obtain another officer that will cover city code violation enforcement along with other police duties. Councilor Jamieson asked CA Greiner to research what other cities of Condon’s size do for police services. Councilor Harsin asked that CA Greiner contact Gilliam County Sheriff’s office regarding contracting their services and what would be the cost. Councilor Fatland stated that the city has all the equipment and that needed to be taken in consideration. The council agreed that training a new officer was not their recommendation for moving forward.

Officer Gubser suggested they find a person that is already certified that is looking for a few years employment before retirement.

Mayor Thompson proclaimed February as Nobel Laureate Month to honor former Condon residents Linus Pauling and William Parry Murphy and read the proclamation in full.

## **STAFF REPORTS**

Officer Gubser provided a written report and stated that at a recent training the subject of marijuana dispensaries in the cities. He stated that law enforcement agencies encourage cities to get an ordinance in place to not allow such businesses either through business license requirements or zoning ordinances. The City of Condon does not require a business license. He also stated that City Attorney Will Carey is following up with League of Oregon Cities on this subject. CA Greiner added that if an ordinance needs to be in place a special meeting can be called to make a decision.

PW Superintendent Larry Durfey distributed a timeline from Anderson Perry & Associates for the wastewater project. He reported that the city crew had completed potholing then met with Wildman earlier to make changes and identify grade on the plans. They determined that there were sufficient funds to install additional line from the Condon School football field concession stand to the city's pump station. The timeline shows this project to be three months with several weeks on either end of the project for planning and finish work. Councilor Fatland asked construction would affect July 4 activities with PW Durfey stating that it would not. Mayor Thompson asked if there was much damage due to the recent storms and PW Durfey responded that it appears to be minimal.

CA Greiner stated pool manager Molly Fatland is moving forward with lifeguard training and noted that the floor in the girls' locker room may need repair before the season opener. If the city needs to apply for a Gilliam County special project grant for pool repairs, she noted that this application is due May 5. She reminded councilors that training for ethics, conflict or interest and public meeting law will be held Friday, Feb. 21, 8:30 a.m. – 12:30 p.m. with Gilliam County agreeing to pay 75% of the cost of the training. She asked if the council would also like to hold a short work session after the training to update their goals with the council to contact her next week if the decision is to hold this meeting. CA Greiner stated that the environmental contract with GeoEngineers has been signed and returned and they assure the city that this will be completed by June 30, 2014.

## **COUNCILOR INFORMATION**

Councilors received copy of a letter stating that the management and operations rights of AT&T cell tower on city property have been sold to Crowne Castle International Corp.

**NEXT REGULAR MEETING**

The next regularly scheduled city council meeting set for Wednesday, March 5, 2014, 7 p.m.  
The meeting was adjourned at 7:50 p.m.

\_\_\_\_\_ Date \_\_\_\_\_  
N. Dale Thompson, Mayor

ATTEST:

\_\_\_\_\_ Date \_\_\_\_\_  
Kathryn Greiner, City Administrator