

**City of Condon  
Regular Council Meeting Minutes  
April 1, 2015  
7 p.m.**

Present:	Staff Present:
Mayor Jim Hassing Councilor Donald Jamieson Councilor Michael Cronk Councilor Boyd Harris	Kathryn Greiner, City Administrator Larry Durfey, Public Works Superintendent Dale Scobert, Police Chief

Absent:
Councilor Terri Carnine Councilor Jan Stinchfield Councilor Tom Fatland

**CALL TO ORDER**

Mayor Jim Hassing called the meeting to order at 7p.m.

**ROLL CALL**

City Administrator Kathryn Greiner took roll call and noted that a quorum was present.

**ADDITIONS TO THE AGENDA**

None

**PUBLIC COMMENT**

None

**CONSENT AGENDA**

**A motion was made by Councilor Donald Jamieson to approve the March 4, 2015 regular council minutes. The motion was seconded by Councilor Boyd Harris and approved unanimously. A motion was made by Councilor Harris to approve Application for Payment No. 8 for the Wastewater Collection System Improvement to M.L. Houck for \$37,026.16. The motion was seconded by Councilor Michael Cronk and approved unanimously. Councilor Jamieson included of the VISA bill purchases from iTunes and Small Orange. CA**

Greiner stated that the iTunes was for the police and Small Orange for website hosting. Chief Scobert said that with the iTunes he was able to download laws.

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## **OLD BUSINESS**

No update at this time with the water extension to the airport.

## **NEW BUSINESS**

Kim Farrar, Executive director of the Pioneer Community Development Corporation (PCDC) stated that she was present to give an update to Gilliam County cities and chambers the programs they offer, and what has been accomplished. PCDC incorporated in 1993 and has facilitated a Community Development Block Grant (CDBG) housing rehabilitation program that is federally funded for low- to moderate-income families, Housing Opportunity Program (HOP) and rental housing rehabilitation. The HOP allows people to do repairs on a house so a loan can be obtained. One example is a foundation or electrical repairs to bring the house up to code. Loans for the housing rehabilitation have a maximum of \$25,000 with 0% interest and must be repaid when house is sold or the owner moves. Rental rehabilitation loans are for a maximum of \$15,000 and must be repaid within five years. When the loans are repaid it goes back into another project. Farrar handed out information that showed PCDC has funded 49 CDBG loans totaling \$931,840; 28 HOP loans of \$1,093,805; and 4 rental projects totaling \$46,773 since its inception. Of the approximate 1,000 homes in Gilliam County Farrar estimates that they have “touched” 7.5% of them with the PCDC programs. Mayor Hassing inquired if any business assistance programs have been available, with Farrar stating that there have not been but the board is always open for new ideas.

CA Greiner presented a request from Ashlee Weimar and Kevin Bradford-Parish to hold their wedding reception in the Condon City Park on August 15, 2015 serving beer and wine. CA Greiner stated that this request must be approved by the City council and she is working on an application that will show council approval and what insurance requirements are needed for the function. Chief Scobert and CA Greiner visited with OLCC earlier and as long as no money is being exchanged for the alcohol an OLCC permit is not required. **A motion was made by Councilor Jamieson to approve the wedding reception request of Weimar/Bradford-Parish. The motion was seconded by Councilor Harris and approved unanimously.**

Jim and Mary Doherty requested \$1,952 in Main Street Project funds for signage that was not included in the original contract. CA Greiner provided the council with a spreadsheet showing that the funds were currently available. **A motion was made by Councilor Harris to approve the request of the Dohertys for \$1,952 for the Main Street Project. The motion was seconded by Councilor Cronk and approved unanimously.**

## **STAFF REPORTS**

Chief Scobert reported that he is training on the new report writing system, and will attend crisis intervention, Taser recertification and fire arms training this month. He also has scheduled to attend the Oregon Chiefs of Police conference and the Child Abuse Summit in April. He noted that the US Capitol Police called to alert him that US Senator Jeff Merkley will be in Condon Tuesday, April 7 for a town hall meeting.

PW Durfey reported that he and Aaron Fitzsimmons had recently attended “short school” to obtain continuing education credits for their water and wastewater certification. He said that they have put in 660 feet of mainline in March that brings the total to 920’ for 2015. They have also added four services with a total of six and seven more to install. The city is expecting delivery of the new mini-excavator in the next couple of weeks for approximately \$32,000. PW Durfey

stated that the contractors are expected to finish in the next week with ground restoration and testing. He also stated that he expects that the corner arm on the pivot will be taken off in the next couple of weeks to begin the irrigation season. Since the water use has been cut drastically by the new lines, they anticipate that they may not have enough water for a full rotation of the pivot. Mayor Hassing asked how this would affect the farming contract with John Johnson with PW Durfey stating that it may need to be reviewed after they start the irrigation season.

CA Greiner reported that she and Councilor Jan Stinchfield attended the most recent Transportation System Plan (TSP) meeting in Arlington and that the next one is scheduled for May 7 in Condon. This document is used to apply for grants for streets and pedestrian projects. She also said that she had received a cost estimate from Dave Wildman of Anderson, Perry & Associates on the park and Summit Street sidewalk project in the amount of \$63,500. She said that is within the budget for the Summit Street, but she has some concerns of the amount for the park project. She did not have time to discuss with PW Durfey and will do so next week, plus get some questions answered from Wildman on the cost. She gave the councilors the copy of the budget and will get them the rest of the information for the budget meeting April 20 in the next few days. CA Greiner also noted that Home Telephone franchise fee is approximately 30% of what they have been getting previously from TDS Telecom. She is having attorney Will Carey review to see if this is being calculated correctly.

**COUNCILOR INFORMATION**

Council received notes from the Community Development and Finance committee meetings held in the last month.

Councilor Harris stated his concern of the condition of the recycling depot and how the mixed recyclables were being processed. CA Greiner will see if a tour of the recycling process could be obtained from Waste Connections for interested councilors.

**NEXT REGULAR MEETING**

The next regularly scheduled city council meeting set for Wednesday, May 6, 2015, 7 p.m. The meeting was adjourned at 7:51 p.m.

\_\_\_\_\_ Date \_\_\_\_\_  
Jim Hassing, Mayor

ATTEST:

\_\_\_\_\_ Date \_\_\_\_\_  
Kathryn Greiner, City Administrator