

**City of Condon
Regular Council Meeting Minutes
September 2, 2015
7 p.m.**

Present:	Staff Present:
Mayor Jim Hassing Councilor Donald Jamieson Councilor Michael Cronk Councilor Jan Stinchfield Councilor Boyd Harris	Kathryn Greiner, City Administrator Larry Durfey, Public Works Superintendent Dale Scobert, Police Chief Dave Wildman, Engineer of Record - Anderson, Perry & Associates

Absent:
Councilor Terri Carnine Councilor Tom Fatland

CALL TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

ROLL CALL

City Administrator Kathryn Greiner took roll call and noted that a quorum was present.

ADDITIONS TO THE AGENDA

None

PUBLIC COMMENT

None

CONSENT AGENDA

A motion was made by Councilor Donald Jamieson to approve the August 5, 2015 Regular Minutes. The motion was seconded by Councilor Michael Cronk and approved unanimously.

OLD BUSINESS

CA Greiner stated that she had attended the Condon School District meeting to discuss a one year contract proposal for the swimming pool and they agreed to the revised contract after attorney review. She said that her discussion with the school reviewed what the improvements have been

made to the pool in the four years under city operation funded by Gilliam County, and also offered the operations back to the school district. The school district asked if the city could like to own the pool and they also offered to pay for the city's time so they would not have to be involved. CA Greiner stated that the end discussion was that they would participate with some of the maintenance and grant writing for pool improvements and also assign their board member Larry Hardie to participate in any pool discussion at the city level. **A motion was made by Councilor Boyd Harris to approve the lease agreement between Condon School District 25J and the City of Condon for one year of the swimming pool property. The motion was seconded by Councilor Jamieson and approved unanimously. A motion was made by Councilor Jamieson to approve the Intergovernmental Agreement with Gilliam County and the City of Condon for the community swimming pool operations for one year. Councilor Harris seconded the motion and it was approved unanimously.**

NEW BUSINESS

Dave Wildman of Anderson, Perry & Associates reported that the wastewater project has been completed other than the final maps and record drawings. The drawings are in the possession of the city's public works department to review and to add their water improvements. Wildman also stated that he will provide the city with updated aerial maps with the improvements that have not been updated in 5-7 years. He noted that there are some changes to be done to the Public Works Book of Standards that he will get to the city in the next couple of weeks and that the new improvements has preserved the capacity of the sewer system. The city has room for expansion with the improvement of the system after the upgrades. Wildman also presented the council with an estimate of running the water line out to the airport. With contractors the estimate was approximately \$176,000 and with city doing the construction it may be \$123,000. It would be 1,600 feet and is all outside of city limits. CA Greiner was directed to share the quote with the Port of Arlington and Gilliam County and see how they would like to proceed. She will also check with ODOT regarding availability of grant funds to proceed with this project. Wildman also said that the sidewalk project is moving forward but there are issues with getting the subcontractors pulled from their other jobs to get this job completed.

The council was presented with a swimming pool staff salary schedule as directed at the last meeting. The Finance Committee of Councilor Stinchfield, Carnine and Mayor Hassing will have a meeting set to discuss the salaries and CA Greiner will do an estimate of costs with new rates.

CA Greiner said that there are two ODOT grants that are due November 20, 2015 for transportation projects. At the recent Lower John Day Area Commission on Transportation meeting attended by CA Greiner they are ready to discuss future projects and said that collaborative projects between entities are more competitive. She said that in the past the region has received \$30 million and in the next funding cycle of 2018-2021 that is the amount for the entire state therefore they will be very competitive. Councilor Jamieson asked if the time applying for the grants would be justified. CA Greiner said that she is going to visit with the ODOT representative for the region, plus with Gilliam County to see if there is a project that will be competitive.

STAFF REPORTS

CA Greiner distributed Transportation System Plan information for the upcoming hearings and said that K'Lynn Lane is working on playground options and funding for the Condon City Park. She said that the forecast is not favorable to have the final concert in the park so she is working

with the Condon Elks Lodge to host it in the upstairs of the lodge. CA Greiner reported that Shellie Greenwood has been hired as the new pool manager and is training with Molly Fatland, and that the Pryor's Main Street Project request has some unanswered questions and will be discussed at the October meeting. CA Greiner said that the city continues to have issues with garbage in the recycle bins and suggested that it be moved within the next month to the transfer station. Sandra Myers has volunteered her time to monitor and clean the recycle bins and continues to have garbage and the material in the incorrect bins. Last week Myers found diapers and bloody bandages in the mixed recycle bin and a toilet was in the bottom of the cardboard bin. It was the consensus of the council to see how the next month goes, then directed Chief Scobert to start issuing citations for offenders and would review the situation in October.

PW Durfey reported that the water project was completed for the year with the line going from Frazer Street on Oregon Street to the Summit Spring Village Memory Care facility and that customers are hooked up to new line. Public Works crews have also tied in to the new fire sprinkler system at the courthouse and abandoned 2 inch line on Washington and hooked the customers up to the mainline. He said that the concrete crew on the sidewalk project is very efficient and that the \$38,000 in last month's minutes was for materials only not the entire project.

Chief Scobert reported the Ford Explorer was sold at Brashears auction for \$900 which was less than anticipated but will offset the cost of the new Crown Vic purchased from Lane County. The new vehicle is waiting to have radios installed which half will be paid by Frontier 911 and the City will be responsible for approximately \$2,500, and it is insured, titled and licensed. Two late calls for a medical emergency and one to take a person to NORCOR have kept Chief Scobert busy, along with flagging class, working on school safety plan and internet issues.

COUNCILOR INFORMATION

Council received TSP information for the public hearing on October 7, recycling information and GEODC meeting notice.

NEXT REGULAR MEETING

The next regularly scheduled city council meeting set for Wednesday, October 7, 2015, 7 p.m. The meeting was adjourned at 7:55 p.m.

_____ Date _____
Jim Hassing, Mayor

ATTEST:

_____ Date _____
Kathryn Greiner, City Administrator