

**City of Condon  
TSP Public Hearing & Regular Council Meeting  
Minutes  
October 7, 2015  
7 p.m.**

Present:	Staff Present:
Mayor Jim Hassing Councilor Donald Jamieson Councilor Michael Cronk Councilor Jan Stinchfield Councilor Boyd Harris Councilor Terri Carnine Councilor Tom Fatland	Kathryn Greiner, City Administrator Larry Durfey, Public Works Superintendent Dale Scobert, Police Chief

Absent:
None

**CALL TO ORDER**

Mayor Jim Hassing called the meeting to order at 7 p.m.

**ROLL CALL**

City Administrator Kathryn Greiner took roll call and noted that a quorum was present.

**ADDITIONS TO THE AGENDA**

Additions to the agenda were 6.3 – Review & approve payment number one to D.L. Edmundson for sidewalk project and 8.6 – Brownfield Redevelopment report.

**PUBLIC HEARING – TRANSPORTATION SYSTEM PLAN**

Mayor Hassing opened the public hearing for the Gilliam County Transportation System Plan (TSP) at 7:01. Michael Duncan from the Oregon Department of Transportation (ODOT) stated that the plan listed two intersections in Condon as projects and listed share use paths that surround Condon. The TSP is a 20-year plan for improvements of the transportation system within Gilliam County and includes the three incorporated cities. Duncan said that two ordinances would need to be approved by the council for the TSP. The first ordinance was to adopt the new TSP and address the State Goal 12 and the second ordinance would update the state access standards. At 7:07 Mayor Hassing closed the hearing.

**NEW BUSINESS**

**A motion was made by Councilor Donald Jamieson to have the first reading of Ordinance 2016-01 by title only. The motion was seconded by Councilor Tom Fatland and approved unanimously.**

CA Greiner read the “Ordinance 2016-01 City of Condon, Oregon – an Ordinance amending the city’s comprehensive plan, ordinance #2012-01, repealing and deleting the reference to the 1999 Transportation System Plan, and a statement of compliance with the transportation planning rule, and declaring an emergency.

**A motion was made by Councilor Jamieson to approve the first reading of Ordinance 2016-01. The motion was seconded by Councilor Fatland and approved unanimously.**

**A motion was made by Councilor Jamieson to read the Ordinance 2016-01 by title only for the second reading and declare it an emergency. The motion was seconded by Councilor Fatland and approved unanimously.**

CA Greiner read the “Ordinance 2016-01 City of Condon, Oregon – an Ordinance amending the city’s comprehensive plan, ordinance #2012-01, repealing and deleting the reference to the 1999 Transportation System Plan, and a Statement of compliance with the transportation planning rule, and declaring an emergency.

**A motion was made by Councilor Jamieson to approve the second reading and approve Ordinance 2016-01. The motion was seconded by Councilor Boyd Harris and approved unanimously.**

**A motion was made by Councilor Fatland to have the first reading of Ordinance 2016-02 by title only. The motion was seconded by Councilor Jamieson and approved unanimously.**

CA Greiner read the “Ordinance 2016-02 City of Condon, Oregon – An ordinance amending the city’s zoning ordinance, #2012-01, to implement the 2015 transportation plan, and establish road access management standards for roads and streets in the city, and declaring an emergency.

**A motion was made by Councilor Fatland to adopt the first reading of Ordinance 2016-02. The motion was seconded by councilor Harris and approved unanimously.**

**A motion was made by Councilor Fatland to have the second reading of Ordinance 2016-02 by title only. The motion was seconded by Councilor Harris and approved unanimously.**

CA Greiner read the “Ordinance 2016-02 City of Condon, Oregon – An ordinance amending the city’s zoning ordinance, #2012-01, to implement the 2015 transportation plan, and establish road access management standards for roads and streets in the city, and declaring an emergency.

**A motion was made by Councilor Fatland to approve and adopt Ordinance 2016-02. The motion was seconded by Councilor Harris and approved unanimously.**

CA Greiner stated that with the emergency clause and having both readings tonight that the two ordinances are effective immediately.

## PUBLIC COMMENT

Emmett Seeley, 127 N. Potter Street, Condon stated that he had taken garbage to the transfer station for Jamie Fox and it had “mysteriously” been found in the recycle bins for which she was charged for the garbage. He asked how this was found and if they had evidence of it being in the recycle bins. Sandra Myers, volunteer of the City of Condon at the recycle depot stated that she opens up any plastic bags and had found garbage belonging to Fox, gave it to the City of Condon and they handled it from that point. CA Greiner asked the Mayor to have Seeley visit with Chief Scobert since this was an item that was handled through the police department. Mayor Hassing directed Seeley to discuss the issue with Chief Scobert.

## CONSENT AGENDA

Councilor Jamieson inquired of a bill to Fastenal and PW Durfey stated that it was for concrete saw blades. **A motion was made by Councilor Jamieson to approve the September 2, 2015 Regular Minutes. The motion was seconded by Councilor Harris and approved unanimously.** CA Greiner will send out the VISA statement that was not included in the financial information.

The council was presented with the first and final bill for the park and Summit Street sidewalk project from D.L. Edmondson for \$65,001. This was below the original bid and PW Durfey stated that the project was well done. **A motion was made by Councilor Fatland to approve payment of \$65,001 to D.L. Edmondson, Inc. The motion was seconded by Councilor Jamieson and approved unanimously.**

## OLD BUSINESS

The council received a recommendation of a salary schedule for the swimming pool employees of starting wage of \$9.50 per hour with a 5% increase the first three years, then subsequent 2% increase from the Finance Committee. Councilor Jamieson asked if the CPI was higher than 2% would the pool staff get the higher of the two, with CA Greiner stating that it would remain at 2% according to the schedule. Councilor Jan Stinchfield, member of the Finance Committee, said that they did not differentiate between lifeguard and swim instructor salaries due to no additional certificate is required between the positions. **A motion was made by Councilor Jamieson to approve the finance committee’s recommendation for option 3 on the salary schedule for the lifeguard staff. The motion was seconded by Councilor Fatland and approved unanimously.**

CA Greiner explained that the Main Street Project request by Laura Pryor asked to have windows already purchased to offset the amount of money removed from the project as structural costs. The total contract would be for \$56,969 with 80% at \$45,575.20 and Pryor’s portion at \$11,393.80. Councilor Harris stated that it appeared that some of this dealt with the interior and CA Greiner said that Vernon Grey had gone over the bid with Doherty to state they took the structural portion out. **A motion was made by Councilor Terri Carnine to approve a Main Street Project contract with Laura Pryor in the amount of \$56,969. The motion was approved by Councilor Stinchfield and approved unanimously.**

## NEW BUSINESS

CA Greiner reported that the issue of garbage in the recycle bins continues and recommended that the bins be moved to the transfer station for better oversight. Councilor Harris stated that in other

areas they did not allow people to get in and go through the bins. Myers, recycle volunteer, stated that if no one went through them it would all be garbage. She added that there are a lot of good recycle people but after a two week period of minimal problems she had four days of continual garbage in them. Councilor Jamieson asked if there were any rules or regulations requiring cities to provide recycling. Councilor Fatland suggested that we build a fence and gates and have hours at the recycle depot. Chief Scobert commended Myers for her work at the recycle depot and said she was continually trying to educate people of what may be recycled. Myers stated that she is willing to continue to volunteer her time if the bins are moved to the transfer station. Councilor Carnine asked if a security camera could be installed and Councilor Jamieson asked if tickets have been issued. Chief Scobert said that he had issued a ticket to a Fossil resident that day. **A motion was made by Councilor Jamieson to move the recycle bins to the transfer station for a six month period then revisit the situation. The motion was seconded by Michael Cronk and yea votes from Councilors Carnine, Jamieson, Cronk, Stinchfield and Fatland. Councilor Harris abstained and the motion passed.** Councilor Stinchfield asked how the operation of the recycle bins with the council directing CA Greiner to work with staff.

Councilors received a quote, drawings and a large poster from K'Lynn Lane of potential playground equipment to go in the City Park. There was a price difference between having volunteers install the structure of having the company do the installation and CA Greiner suggested the city contribution to have it professionally installed. Several councilors expressed that they would rather have a wood structure that fit in better with the park atmosphere. The council directed CA Greiner to contact Lane for another option of more wood structure and to schedule her to participate in a discussion with the Park and Recreation committee in the near future.

Flatt's Main Street Project at the M&A building ran into additional costs in the installation of their awning and requested an additional \$1,997.60 to cover that cost. **A motion was made by Councilor Harris to approve the additional \$1,997.60 to Flatt's for the Main Street Project. The motion was seconded by Councilor Jamieson and approved unanimously.**

CA Greiner reported that she received the grant application for \$20,000 for each master plan from Tawni Bean of Business Oregon. She stated that it was earlier suggested that we go out for bid for the plans, yet it would require first doing a Request for Qualifications (RFQ), then negotiating price for the plans. She asked the council to consider negotiating the price with Anderson Perry & Associates since the RFQ would most likely come back that they were more qualified and experienced with Condon's systems. Councilor Jamieson stated concern of having to go out for a master plan that was supposed to be for 20 years and we have only completed 12 of those years and how many more projects are in the current plan. PW Durfey stated that they have completed most of the wastewater projects and have only 3-4 years left of work on the water projects in the current plan, yet there is a lot more work that needs to be completed in a new plan. It was the consensus of CA Greiner to move forward with applying for the master plan grants in the next several months.

The council received the Brownfield Redevelopment report from Pinnacle Architecture on the Reser building. The council discussed the demolition quote of \$50,000 and other aspects of the plan.

## **STAFF REPORTS**

PW Durfey reported sidewalk project has been completed with the final walk through completed by the contractor, engineers and city and all was acceptable. He said that the sidewalk on Summit

Street had been blocked since the last sidewalk project in 2004 and is now available for use. Councilor Carnine asked about the gravel beside the county garage with PW Durfey saying that they are looking at eco-blocks but due to the grade he does not anticipate a problem. He said that the public works crew has installed sewer line of 273 feet of 4", 305 feet 6" and 336 feet of sewer services in the last month. He also noted that he was called by the contractors of the fire hall on North Main Street when they found a valve that is no longer used on the main line in the street.

Chief Scobert reported attended the police chief executive training Salem September 30-October 1 in Salem. He is currently working with the Gilliam County Sheriff's office, fire department and Condon Schools on a school safety plan. He also discussed the recycle bin issue and getting a radio for the Crown Vic city car.

CA Greiner stated that after attending a meeting with Greater Eastern Oregon Development Corporation and Rachel Weinstein of Gilliam County regarding fiber internet cable is located on the outskirts of the city along Cottonwood Road and possible another option near the Home Telephone office. She is going to follow up some conversations and leads to see how the city of Condon residents may be offered this service in the near future. CA Greiner recently emailed Sen. Hansell's office to inquire of the \$2 million project at Linus Pauling Field that was mentioned in Hansell's newsletter. She received a call from the director of Aviation for the State of Oregon, Mitch Swecker that said that they are renovating the taxiway, working to correct drainage issues, replacing the rotating beacon and wind sock in this project. Swecker stated that the design and engineering may be completed by May 2016, then construction later that year. He asked to meet with community members to coordinate the construction crews stays and not interrupt airport activities. CA Greiner also discussed with Swecker the city's discussion of running a water line to the airport, but seemed interested in participating in that project and said he would schedule a meeting when the construction projects draws near. CA Greiner also said that she would like to set up a Community Development committee meeting in the next couple of months to review the park concert series and if the city wants to proceed and changes that can make it better.

**COUNCILOR INFORMATION**

None

**NEXT REGULAR MEETING**

The next regularly scheduled city council meeting set for Wednesday, November 4, 2015, 7 p.m. The meeting was adjourned at 8:19 p.m.

\_\_\_\_\_ Date \_\_\_\_\_  
Jim Hassing, Mayor

ATTEST:

\_\_\_\_\_ Date \_\_\_\_\_  
Kathryn Greiner, City Administrator