

**City of Condon
Regular Council Meeting Minutes
November 4, 2015
7 p.m.**

| Present: | Staff Present: |
|---|--|
| Mayor Jim Hassing Councilor Donald Jamieson Councilor Michael Cronk Councilor Jan Stinchfield Councilor Boyd Harris Councilor Terri Carnine Councilor Tom Fatland | Kathryn Greiner, City Administrator Larry Durfey, Public Works Superintendent Dale Scobert, Police Chief |

| Absent: |
|---------|
| None |

CALL TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

ROLL CALL

City Administrator Kathryn Greiner took roll call and noted that a quorum was present.

ADDITIONS TO THE AGENDA

Mayor Hassing added under New Business 7.6 the USDA wildlife contract.

PUBLIC COMMENT

None

CONSENT AGENDA

A motion was made by Councilor Donald Jamieson to approve the TSP Public Hearing and Regular minutes of the October 7, 2015. The motion was seconded by Councilor Tom Fatland and approved unanimously.

OLD BUSINESS

Councilor Boyd Harris stated his concern of the recycle depot being at the transfer station and stated he is no longer recycling since he is unable to take his items during the hours it is available.

Councilor revisited the request of K'Lynn Lane, Condon Chamber of Commerce Executive Director to replace the playground equipment at the park. City's Park and Recreation committee met prior to the council meeting to recommend which structure. Councilor Fatland said that they have recommended the structure that was presented at the previous council meeting with several color changes and that they would get a considerable discount if ordered and shipped by December 31, 2015. They did not have to install until the spring, but the materials must be shipped by the end of the year to receive the discount. Lane indicated to the committee that Gilliam County has approximately \$30,000 for the project. **A motion was made by Councilor Terri Carnine to accept the Park and Recreation Committee recommendation of the play structure that was presented at the prior meeting contingent on the funding from Gilliam County and an amount no greater than \$4,000 from the city. The motion was seconded by Councilor Jamieson and approved unanimously.** CA Greiner stated that due to liability issues the old equipment will be removed and disposed.

NEW BUSINESS

The council discussed the recent push towards getting fiber internet accessible to residents of Condon. Councilor Jan Stinchfield and Mayor Hassing attended a meeting last with representatives of Home Telephone Company. Councilor Stinchfield reported on the meeting between herself, Mayor Hassing, Gilliam County Judge Steve Shaffer, Gilliam County Community Development Director Rachel Weinstein, Garrin Bott, CEO of Home Telephone Company and DeeDee Kluser General Manager of Home Telephone that was led by Shaffer for the purpose was to get fiber internet to the residents of Condon. Bott told the group that fiber is at their Condon office and could be lashed to the existing lines at an estimated cost of \$30,000-40,000 per mile taking 18-24 months to complete. He stated that buried fiber cable will increase the cost per mile. Costs to residents are not be made available at this time, according to Councilor Stinchfield, but Bott stated that he has worked with several different federal grants to connect rural areas to fiber make it more affordable. Councilor Stinchfield said that the Mayor was informed by CA Greiner that there is approximately \$200,000 is available from the City using the remaining Main Street Project funds, plus Judge Shaffer stated that Gilliam County has approximately \$380,000 from the current fiscal year and said more would be available over the next five years from the Gilliam County SIP fund. The SIP funding was explained to be in categories labeled livability, infrastructure and economic development. It was unclear if the funds to Home Telephone Company would be grants or loans. Councilor Stinchfield that Bott would get a cost estimate from their engineers with the cost of project overlay, plus Bott directed Kluser to make fiber available to Gilliam County Courthouse and City of Condon as test runs. It was noted that to allow more access to the fiber internet to take it to the Gilliam County Library instead of City Hall. According to Councilor Stinchfield, Judge Shaffer told the group that he would like the City of Condon to be the fiscal conduit for this project. Councilor Stinchfield stated that she felt this was a positive meeting and that things are moving forward. She did recommend that the city hire a telecommunications attorney to assist with this process. Councilor Fatland asked if we already had a franchise agreement why they would need another. It was briefly discussed that it could be a negotiated item in in the future. Councilor Stinchfield concluded that she has done some research and the access to fiber is important in rural health, education, public safety and a "must" for community development. Rachel Weinstein suggested that the cost per mile given by Home Telephone Company was probably a starting point and could be considerably less. She suggested that Frontier Telenet along with other wholesale fiber suppliers be contacted when the city is ready to proceed. Mayor Hassing appointed himself, Councilors Stinchfield and Jamieson, and Rachel Weinstein to the Fiber Internet Committee. There was a discussion of one more community member but it was tabled until the next meeting. Council also directed CA Greiner to move forward with telecommunication attorney search.

A quote for a generator for City Farm was presented to the council at a cost of \$36,785.30 from Cummings Northwest. PW Durfey stated that a previous quote for 200kwg was \$70,000 but due to our pumps having soft starts which use electricity a smaller generator is sufficient. CA Greiner stated that there is money budgeted in Fund 020 – Water Improvement Fund -- that would cover this cost but she needed to determine if we are meeting contracting law requirements through a state contract. It was the consensus of the council to have CA Greiner and PW Durfey move forward to purchase the generator.

A motion was made by Councilor Fatland to approve Resolution 2016-03 – A Resolution to Apply for and Accept a Grant from the State of Oregon Department of Land Conservation and Development – Planning Assistance. The motion was seconded by Councilor Stinchfield and approved unanimously.

A motion was made by Councilor Jamieson to approve Resolution 2016-04 –A Resolution to Apply for a Grant from the Oregon Department of Transportation for Pedestrian/Bicycle Improvement – STIP 2018-2021. The motion was seconded by Councilor Harris and approved unanimously.

CA Greiner presented the council with a draft of the RFP for city attorney services. She stated that they have no issues with current attorney Will Carey, but noted that over the last year there have been conflicts of having the same attorney as the other governmental entities within Gilliam County. Mayor Hassing appointed the Personnel Committee of Councilors Cronk and Carnine to review the Request for Proposals when they are received in December. CA Greiner stated that the deadline is set for December 16, 2015 and the decision to be made at either the January or February 2016 council meeting.

The council received a cooperative service field agreement between the City of Condon and USDA for services of county trapper Bob Thomas. CA Greiner stated that assisting with wildlife control is neither in the Gilliam County contract nor the contract that USDA has with the Gilliam County Sheriff's department. **A motion was made by Councilor Harris to approve the Cooperative Service Field Agreement between City of Condon and USDA for \$750. The motion was seconded by Councilor Jamieson and approved unanimously.**

STAFF REPORTS

Chief Scobert stated that he has been dealing with a lot of dog issues and is investigating the possibility to build a kennel at the city shop instead of taking the loose dogs to Open Country Feed. He also noted that the radios has been installed in the Crown Vic and ready for travel.

PW Durfey reported that Public Works crew has replaced over 400 feet of sewer line and anticipates another 350 feet after easements are obtained from landowners. He has scheduled the NORCOR work crew to come November 18-19 to clean the wet well at City Farm. The divers determined that there is approximately 40 yards of material at the bottom and he hopes to have this completed in the two days allotted.

CA Greiner stated that Councilor Carnine is no longer available to review the city's bank statements and asked Councilor Cronk if he would be available for which he said he would do this task. She also stated that the Christmas party will either be December 17 or 18.

COUNCILOR INFORMATION

Detail of taxing district levies.

NEXT REGULAR MEETING

The next regularly scheduled city council meeting set for Wednesday, December 2, 2015, 7 p.m.
The meeting was adjourned at 8:17 p.m.

_____ Date _____
Jim Hassing, Mayor

ATTEST:

_____ Date _____
Kathryn Greiner, City Administrator