

**City of Condon
Regular Council Meeting Minutes
March 2, 2016
7 p.m.**

Present:	Staff Present:
Mayor Jim Hassing Councilor Donald Jamieson Councilor Michael Cronk Councilor Jan Stinchfield Councilor Tom Fatland Councilor Boyd Harris	Kathryn Greiner, City Administrator Dale Scobert, Police Chief Larry Durfey, PW Superintendent

Absent:
Councilor Terri Carnine

CALL TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

ROLL CALL

City Administrator Kathryn Greiner took roll call and noted that a quorum was present.

MOMENT OF SILENCE

Mayor Hassing asked for a moment of silence.

ADDITIONS TO THE AGENDA

Mayor Hassing added the extension request of Tatone Smith Real Estate Group LLC to extend the real estate listing until December 31, 2016 and the Public Works Committee discussion on the Master Plan updates. Delete 8.4 on the agenda -the MSP contract of Mike Avent.

PUBLIC COMMENT

None

CONSENT AGENDA

A motion was made by Councilor Donald Jamieson to approve the Regular minutes of the February 3, 2016 council meeting. The motion was seconded by Councilor Tom Fatland and approved unanimously.

Councilor Jamieson inquired about the possibility of the street lights being converted to LED and have a cost savings. PW Durfey and CA Greiner said that they would look into the street light situation. CA Greiner also noted that she will scan and email the VISA statement to councilors.

OLD BUSINESS

Councilor Jamieson stated that the Fiber Committee is working on its strategic plan and a resident broadband survey and is to meet the next day.

NEW BUSINESS

Jennifer Bold, director of the Condon Child Care gave a presentation on their proposed center that is expected to open in September 2017. It will be a 4000+ square foot facility on a lot that they have purchased across Bayard Street from Condon High School. Bold anticipates that the facility will cost approximately \$800,000, that a majority of that cost will be from grant funds. She said that \$9,000 has been raised and more fundraisers planned. "It is time we had our own space," said Bold. The center currently has 34 children under the age of 5 years old which includes 14 in the infant room and 20 in preschool. Condon Child Care also offers the summer food program that offers free lunch to any child under the age of 18 years old when school is not in session. Bold said that they expect the property line survey to be completed within a week then the board will determine how to deal with neighbor's property that is in disrepair. She requested to come to the council quarterly to give an update on the Condon Child Care center project.

The council received a request from the Condon Elks Lodge to host a beer garden in the city park during the summer concert series. Councilor Jamieson suggested that the city talk with the Condon Chamber staff to see if they had an opinion on this request. Council directed CA Greiner to get an agreement in writing with the Elks regarding using their building as a back-up in case of inclement weather. It was the consensus of the council that if alcohol is allowed at the park it will not include hard liquor, and that non-alcoholic beverages will also be provided. CA Greiner stated that the Chamber has discussed having food carts at these events and it will overlap with the Farmer's Market..

Council received an agreement drafted by City Attorney Wyatt Baum between the city and Cheryl Baker to hook her water and sewer up to the mainline near her property near South Jefferson Street at no cost but she is responsible for getting the lines to where the city connects and this will not occur until the city replaces the current line. **A motion was made by Councilor Fatland to approve the Agreement of Services between Cheryl Baker and City of Condon. The motion was seconded by Councilor Jamieson and approved unanimously.**

A Supplement budget resolution was presented to the council. CA Greiner explained that it did not need to be a public hearing because it did not change the appropriations of the funds by more than 10%. **A motion was made by Councilor Jamieson to approve Resolution 2016-06 – A Resolution Adopting a Supplemental Budget for Fiscal Year 2015-16. The motion was seconded by Councilor Jan Stinchfield and approved unanimously.**

A motion was made by Councilor Stinchfield to approve the extension of Tatone Smith Real Estate Group LLC on the city's property on South Main Street to December 31, 2016. The motion was seconded by councilor Fatland and approved unanimously.

Council received minutes from the recent Public Works meeting where the city water and wastewater Master Plans were discussed. Engineer of Record Dave Wildman of Anderson, Perry and Associates send a breakdown of the costs of each plan with water update to cost \$59,000 and wastewater costing \$55,000. The city has received word that they have received two grants in the amount \$20,000 per plan from Business Oregon Infrastructure Finance Authority making the total cost to the city of \$74,000. Councilor Jamieson expressed his reservations of the plans as they were updates, but did admit that the plan is an extremely valuable tool. PW Durfey stated that everything listed on the breakdown that was improvement was new planning issues and that flows need to be taken in this time period for accurate data. **A motion was made by Councilor Stinchfield to accept the two grants for \$20,000 each for the water and wastewater Mast Plans and to enter into an agreement with Anderson, Perry & Associates to update the Master Plans. The motion was seconded by Councilor Fatland and approved unanimously.**

The PW Committee also recommended that the water rates be raised by \$5 July 1, 2016, but tabled that discussion until it is on the agenda next month.

STAFF REPORTS

Police Chief Scobert reported he and CA Greiner had attended the City County Insurance Services conference last week and had good classes on liability and training. He added that he is investigating software to track and follow repeat nuisance offenders and a program for writing reports. Chief Scobert also reported that it must be “dog week” as he has several dog issues in progress. He added that he assisted with the park and janitorial interviews and did the background checks on the applicants.

CA Greiner reported that a Free Day at the Transfer Station has been set for Friday, May 13. A company contacted her and asked to do a collection of E-cycle materials during collection and this is allowable under the current contract with URT. CA Greiner is also going to contact Chemical Waste to set up a hazardous collection event the same day.

PW Durfey reported that the pump house at City Farm is being fixed by Griffin Construction after some earth work there revealed that the wood framing was rotten. It is considered an emergency repair and will be at \$95 an hour for labor and cost of materials. When they removed the stucco it was determined to be more cost effective to replace the siding with metal. PW Durfey stated that the new generator has been delivered and the pad will be poured within the next week and wired by Coburn Electric.

COUNCILOR INFORMATION

The council received a copy of the demotion of the Reser building report that was completed by Pinnacle Architecture and a copy of the letter of support to the Condon Child Care project.

OTHER

Mac Stinchfield said that he has noticed that since the recycle bins have been removed that there is more smells of burning garbage such as plastic in his neighborhood. Chief Scobert asked that they call him and he will take care of the problem.

NEXT REGULAR MEETING

The next regularly scheduled city council meeting set for Wednesday, April 6, 2016, 7 p.m. The meeting was adjourned at 8:07 p.m.

_____ Date _____
Jim Hassing, Mayor

ATTEST:

_____ Date _____
Kathryn Greiner, City Administrator