

**City of Condon
Regular Council Meeting Minutes
April 6, 2016
7 p.m.**

Present:	Staff Present:
Mayor Jim Hassing Councilor Donald Jamieson Councilor Michael Cronk Councilor Jan Stinchfield Councilor Tom Fatland Councilor Boyd Harris Councilor Terri Carnine	Kathryn Greiner, City Administrator Dale Scobert, Police Chief Larry Durfey, PW Superintendent

Absent:
None

CALL TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

ROLL CALL

City Administrator Kathryn Greiner took roll call and noted that a quorum was present.

MOMENT OF SILENCE

Mayor Hassing asked for a moment of silence.

ADDITIONS TO THE AGENDA

None

PUBLIC COMMENT

None

CONSENT AGENDA

A motion was made by Councilor Tom Fatland to approve the Regular minutes of the March 2, 2016 and March 10, 2016 Special council meeting. The motion was seconded by Councilor Boyd Harris and approved unanimously.

Councilor Jamieson asked about duplicate check for Baum Smith LLC Attorneys and CA Greiner said that they first check was voided because it was unreadable at the bank so another check was issued. Councilor Fatland asked if three printers were purchased, and CA Greiner said that it was the price of one printer spread over three different funds.

OLD BUSINESS

CA Greiner updated the council that Gilliam SWCD has not contacted to say if the lease has been approved at this time. She will forward that information when received.

The council requested at the last meeting to have CA Greiner ask the Condon Chamber of Commerce if they had any objections of the Elks Club operating a beer garden at the concert in the park in the summer and she reported that they did not have any objections. Councilor Jamieson asked if the stipulations for using the Elks Lodge as a back-up location for the concerts was in writing and CA Greiner said that it was just in the form of minutes from the Elks Trustees meeting. The decision was tabled until a written document with the conditions to use the Elks as the concert back-up location be in writing.

NEW BUSINESS

The council reviewed a resolution that would raise the base water rate per service by \$5 a month for inside and outside city limits. It was discussed at the meeting Public Works Committee meeting in the previous month but tabled until April since it was not on the March agenda. **A motion was made by Councilor Fatland to adopt Resolution 2016-07 – General Fee Resolution that repealed Resolution 2015-10 with the raise of the water fee. The motion was seconded by Councilor Jan Stinchfield and approved unanimously.**

The Council received the City of Condon Broadband Adoption and Utilization Strategic Plan 2016 to review. Councilor Jamieson stated that the city “isn’t there yet, but the plan is worth reading.” Fiber Committee Members Councilors Stinchfield and Jamieson stressed that this is a starting point to work toward getting high speed broadband to city residents and businesses. Councilor Stinchfield stated that the committee recommends its passage so we can share it. **A motion was made by Councilor Harris to approve the City of Condon Broadband Adoption and Utilization Strategic Plan 2016. The motion was seconded by Councilor Jamieson and approved unanimously.**

In the broadband plan one strategy is to offer a test site for high speed broadband that would be a community gathering place. Home Telephone has offered to run a 100 mbps line to the Gilliam County Library for a cost of \$175 month, considerably less than the actual rate of \$359 a month. CA Greiner is working with the library to get their approval. Councilor Stinchfield asked the council to approve the \$175 that does not have a specific line item in the current budget, but will in the proposed 2016-17 budget. CA Greiner said that she can take from the utility line item where she currently pays the library’s electricity costs. **A motion was made by Councilor Fatland to approve \$175 a month for test fiber to the Gilliam County Library if approved by their board. The motion was seconded by councilor Jamieson and approved unanimously.**

Police Chief Scobert presented a draft Animal Ordinance to the council after recent issues with dogs. Chief Scobert noted that since he has been to Condon that two-thirds of the issues were not addressed in the current ordinance but this sample ordinance addresses most of the issues. He

used ordinances from other cities to draft the comprehensive animals that takes into account all animals not just dogs. He also stated that the fines in the current ordinance were a maximum of \$500 and for some offenses people went to court and paid \$25 for even the serious offenses. Chief Scobert added stiffer fines depending upon the infraction. A discussion was held regarding licensing, fees and if a lifetime license can be paid. Chief Scobert and CA Greiner will review the licensing section and send to city attorney for review coming back with the first reading at the May council meeting.

Councilor Jamieson asked to discuss the golf course operations with issues of the golf cart shed being used for storage instead of golf equipment and course maintenance issues. The council discussed the possibility of renting golf sheds to members only, having a professional golf course maintenance person come to Condon to provide technical support to make the course better and equipment that may be needed. It was decided to have the city Park and Recreation Committee meet in the near future to discuss these items. PW Durfey to contact Rob Turrie who was recommended as he has previous golf course maintenance experience.

CA Greiner asked to set dates for Personnel committee to go over the retirement compensation for PW Durfey and the annual salary negotiations for staff. Personnel Committee will meet Tuesday, April 26, noon. She also stated that the Finance committee has not reviewed the full fee schedule and set the meeting to discuss Tuesday, May 10, noon. PW Durfey will look at the costs of hook-ups to the systems since that has not been reviewed since 2009. Councilor Harris asked if the city was willing to waive hook-up fees for new homes or offer incentives to build homes in Condon. This was tabled until after the Finance Committee meets.

Councilor Harris asked permission to contact a contractor to fix the brick benches on Main Street and received consensus of the council to move forward.

STAFF REPORTS

CA Greiner reported that at a recent Lower John Day Area Commission on Transportation meeting that the City's ODOT sidewalk grant is ranked high enough locally and regionally, that it is expected to be funded in 2020. The council received maps of the \$545,000 project. City of Condon won "project of the year" for their recently completed Wastewater collection system improvements at the recent Eastern Oregon region America Water Works Association/Pacific Northwest Clean Water Association conference in Ontario. Dave Wildman, city's engineer of record from Anderson Perry & Associates accepted the award on the city's behalf. CA

Greiner recently had a visit from Matthew Maass of the Oregon Department of Aviation and learned that construction at Linus Pauling Field will begin in 2017, not 2016 as originally planned. Noted that Gilliam County Planning Department notified the city that Verizon is putting equipment on the cell tower that the city owns and that the councilors ethics forms are due April 15.

Chief Scobert reported that he will be gone the next two weeks to the Oregon Police Chiefs conference and the Child Abuse Summit. He has also set up councilor training on the computer that will offer the city a discount on their insurance from CIS once it has been completed.

PW Durfey reported that the public works crew has replaced 890 feet of 6" sewer line that included four services. The crew is currently working on the sewer line replacement behind the

Condon Motel. The pump house at City Farm has been completed and is now waiting for the electricians to complete the installation of the emergency generator.

COUNCILOR INFORMATION

None

NEXT REGULAR MEETING

The next regularly scheduled city council meeting set for Wednesday, May 4, 2016, 7 p.m. The meeting was adjourned at 8:07 p.m.

_____ Date _____
Jim Hassing, Mayor

ATTEST:

_____ Date _____
Kathryn Greiner, City Administrator