

**City of Condon
Regular Council Meeting Minutes
June 1, 2016
7 p.m.**

Present:	Staff Present:
Mayor Jim Hassing Councilor Donald Jamieson Councilor Michael Cronk Councilor Jan Stinchfield Councilor Tom Fatland	Kathryn Greiner, City Administrator Dale Scobert, Police Chief Larry Durfey, PW Superintendent

Absent:
Councilor Boyd Harris Councilor Terri Carnine

CALL TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

ROLL CALL

City Administrator Kathryn Greiner took roll call and noted that a quorum was present.

RETIREMENT PRESENTATION TO PRISCILLA CATHCART

PW Larry Durfey honored transfer station attendant Priscilla Cathcart upon her retirement. He stated that she will be difficult to replace and appreciated her hard work to make that facility run efficiently.

PUBLIC HEARING – BUDGET & STATE REVENUE SHARING

Hearing was opened by Mayor Hassing at 7:02 p.m. and closed after no public comment was received.

ADDITIONS TO THE AGENDA

Mayor Hassing moved the Fiber Committee update in Old Business to 9.10 under New Business since there were several out of town presenters.

PUBLIC COMMENT

None

CONSENT AGENDA

A motion was made by Councilor Tom Fatland to approve the regular minutes of the May 4, 2016 Council meeting. The motion was seconded by Councilor Mike Cronk and approved unanimously.

Financial statements were reviewed and no questions were asked.

OLD BUSINESS

None

NEW BUSINESS

Jim Winterbottom, District Manager of Waste Connection, Inc. presented the council with a proposed price increase of .76% of the garbage service for the 2016-17 year. The increase is based on a percentage of CPI, and since fuel prices were low, the increase was minimal. Winterbottom stated that the rates were impacted by DEQ fees in Senate Bills 245 and 263 that put a fee of \$.58 per ton at landfills. **A motion was made by Councilor Fatland to approve Waste Connection, Inc. .76% increase of garbage rates July 1, 2016 to June 30, 2017. The motion was seconded by Councilor Donald Jamieson and approved unanimously.** CA Greiner had a question from the recycle volunteer about the recycle number on items and Winterbottom will send the information to her.

Dave Wildman and Mike Lees, engineers with Anderson Perry and Associates were present to award the City of Condon the AWWA/PCNWA Easter Oregon Subsection 2016 Wastewater Project of the Year. Wildman stated that the city reduced average annual flows by 50% and now the city's treatment system has ample capacity to accommodate growth for the next 20 years with no treatment system improvements. "I have honestly never seen this happen," said Wildman of the improvements. Wildman also presented the updated system maps of the water and wastewater system. Lees went through the data collected for the update of the wastewater system master plan that started with the TV inspection the week of April 18. He went over the map of the areas that have not been repaired through the last two projects and noted where there were issues with cracks, breaks, pipe sag, roots. Lees said that the next step would be to prioritize the issues and provide cost estimates. Wildman told the council that they have started working on the update of the water master plan and are negotiating with a subcontractor to analyze the transmission line between the wells at City Farm and the reservoir. They hope to complete that work in June or July.

Tom Wolff, CEO/General Manager of Columbia Basin Electric Cooperative said that they are moving forward with placing an electric car charging station in Condon near their office on the corner of East Spring and South Main Streets. The station will cost approximately \$13,700 which includes the unit, installation costs and a five-year maintenance agreement. This project is eligible for State of Oregon energy tax credits which the Bank of Eastern Oregon has agreed to purchase. The return will be about 30% of the \$13,700. The station will have a LED screen that will scroll with community events which the Condon Chamber of Commerce will maintain. Wolff requested \$500-1,000 from the City of Condon to partner on this project. CBEC will put units in Heppner, Ione, Condon and Fossil and expect the station to be operational by July 1, 2016. The units will be slow charge which will take approximately 7 hours for a full charge of 3-4 hours to top off the charge. CA Greiner said that there is approximately \$4,600 in the transient fund for tourism facility available for this project. **A motion was made by Councilor**
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Jamieson to approve \$1,000 to Columbia Basin Electric Cooperative for the electric car charging station. The motion was seconded by Councilor Fatland and approved unanimously.

Councilor Jamieson asked Wolff if there was any assistance in switching over the streetlights in Condon to LED. Wolff said that there may be a BPA incentive and he would get the information to CA Greiner. They discussed that it would be just for the lights in the historic district that are owned by the city – which there are 27. Two other lights in front of the South Gilliam County Fire District facility are already LED.

A motion was made by Councilor Fatland to approve Resolution 2016-09 -A Resolution Adopting the 2016-17 Budget, Appropriations, Imposing and Categorizing Taxes. The motion was seconded by Councilor Jan Stinchfield and approved unanimously.

A motion was made by Councilor Fatland to approve Resolution 2016-08 – A Resolution Declaring the City’s Election to Receive State Revenues. The motion was seconded by Councilor Stinchfield and approved unanimously.

A motion was made by Councilor Jamieson to read Ordinance 2016-03 – Animals in title only. The motion was seconded by Councilor Fatland - Roll call – yay – Cronk, Stinchfield, Fatland & Jamieson. – nay None – motion passed. CA Greiner read Ordinance 2016-03 An Ordinance repealing the current ordinance in its entirety Chapter 91: Animals. **A motion was made by Councilor Jamieson to approve Ordinance 2016-03 by Title Only. The motion was seconded by Councilor Stinchfield – roll call yay – Cronk, Stinchfield, Fatland and Jamieson. Nay – 0 – Motion passed.**

It was discussed at the May council meeting requesting time of the Gilliam County economic and community development staff for city projects. Councilors agreed that it doesn’t hurt to ask. **A motion was made by Councilor Jamieson to approve the letter requested Gilliam County employee Rachel Weinstein’s time for city community and economic development activities. The motion was seconded by Councilor Stinchfield and approved unanimously.**

CA Greiner distributed to the council the revised employee handbook. She noted that the biggest change from the 2010 handbook is that the city does not qualify its employees under the federal and state Family Medical Leave Acts and the new Oregon sick leave law. The CIS attorney is reviewing the handbook and will have the changes completed by the July council meeting. The council held a brief discussion on drug testing.

Council received a request from Condon School District for \$8,000 for the music program. CA Greiner said that this is usually handled at the budget meeting but the letter arrived after the city budget meeting so asked for the council to approve. **A motion was made by Councilor Fatland to approve \$8,000 grant for Condon School District music program that will be on a reimbursement basis. The motion was seconded by Councilor Jamieson and approved unanimously.**

Councilor Jamieson reported that the city’s Fiber Committee gave a presentation to the Gilliam County Court and thought it was productive. The next step is to meet with Frontier Telenet to work on a solution to get the fiber to Condon. Councilor Fatland asked if the committee has decided to go with Frontier Telenet, and Councilor Jamieson said not at this time. He added that the city has approximately \$400,000 to invest in the project and wants to have a vested interest.

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Councilor Stinchfield asked Gilliam County Judge Steve Shaffer, who was in attendance, if he could set up this meeting as soon as possible. Judge Shaffer stated that he is working with the Frontier Telenet members to find a date. He commended the Fiber Committee on their presentation to the court earlier in the day and noted we are working toward the same end. Judge Shaffer also said “we have \$1 million” to go toward this project and plans to have it completed by end of this calendar year. He noted that in the Gilliam County has \$442,000 in the budget but if not used by this June it will go back into the county’s beginning fund balance. In addition to the \$1 million set aside for the project, Judge Shaffer said that they had an additional \$1.5 million in a fund that was flexible. Councilor Stinchfield asked that he contact CA Greiner with the earliest dates to meet with the city’s committee.

STAFF REPORTS

PW Durfey reported that he has been working on gathering information for Anderson, Perry & Associates work on the city’s master plans. One portion is to get a pipe inspector to examine the transmission line and anticipates that it will be in June or July. PW Durfey said that the generator is still not operational but has coordinated Cummins and Coburn Electric to test it the last week in June. Only one bid has been received for hot mix on Summit Street from Main to Oregon for the cost of \$40,595. This will also be used to fill in the streets where the lines have crossed causing deep ruts.

Chief Scobert said that he is working on sending out letters for tall grass and weeds and there are fewer than the previous year. He noted that he has compiled a list of seven people that are available to mow and trim weeks and that has gone out with the letters. Chief Scobert said that he was recently talking to a crop duster at the airport who said it would be a huge benefit to have water available there instead of hauling.

CA Greiner reported that the swimming pool is expected to open June 9 and that new manager Shellie Johnson is doing a good job of getting things ready. The city recently had a USDA compliance review that went well and community clean-up day was successful.

Mayor Hassing said that he and Chief Scobert are going to walk in the Rose Festival Parade June 11 representing the Oregon Mayors group.

COUNCILOR INFORMATION

Letters that were sent to the city Internet Service Providers were distributed to councilors.

NEXT REGULAR MEETING

The next regularly scheduled city council meeting set for Wednesday, July 6, 2016, 7 p.m. The meeting was adjourned at 8:22 p.m.

_____ Date _____
Jim Hassing, Mayor

ATTEST:

_____ Date _____
Kathryn Greiner, City Administrator