

**City of Condon
Regular Council Meeting Minutes
July 6, 2016
7 p.m.**

Present:	Staff Present:
Mayor Jim Hassing Councilor Donald Jamieson Councilor Michael Cronk Councilor Jan Stinchfield Councilor Boyd Harris Councilor Terri Carnine	Kathryn Greiner, City Administrator Larry Durfey, PW Superintendent

Absent:
Councilor Tom Fatland

CALL TO ORDER

Mayor Jim Hassing called the meeting to order at 7:04 p.m.

ROLL CALL

City Administrator Kathryn Greiner took roll call and noted that a quorum was present.

ADDITIONS TO THE AGENDA

Mayor Hassing added 2 Country Girls Catering request to serve alcohol in the City Park July 29.

PUBLIC COMMENT

None

CONSENT AGENDA

A motion was made by Councilor Donald Jamieson to approve the regular minutes of the June 1, 2016 Council meeting and Budget Hearing. The motion was seconded by Councilor Jan Stinchfield and approved unanimously.

Financial statements were reviewed and no questions were asked.

OLD BUSINESS

Councilor Jan Stinchfield gave an update of the Fiber Committee activities which includes \$380,000 earmarked from Gilliam County toward meeting the goals in the city's strategic plan. She also said that the committee attended a meeting with Frontier Telenet board June 20 and said there was reluctance to work with the city. Councilor Stinchfield suggested that the city draft a Request For Proposals (RFP) for fiber and move forward. She added that Frontier Telenet does not have a written plan to get fiber to Condon and their residents. CA Greiner said that she has sent the information to the city's telecommunication attorney and was told the draft RFP will be completed by July 13 when the committee is scheduled to meet with Frontier Telenet. Councilor Jamieson said that prior to the June 20 meeting the committee met with Oregon Telephone Company/Home Telephone and LSN which both entities have shown interest in Condon's project. Councilor Stinchfield also said the committee met with April Stream and Renee Heidy of Frontier Regional 911 and heard that at this time the dispatch center has no reason to move their operations which would cost approximately \$1.5 million. Councilor Stinchfield stated that it is important for the city to keep moving forward.

The council tabled the review and approval of the personnel handbook until CA Greiner can make several requested staff changes.

NEW BUSINESS

A request was made by 2 Country Girls Catering to serve beer and wine in the park July 29 for a private car club. CA Greiner distributed their request with the documentation showing OLCC serving licenses and insurance attached. Councilor Jamieson asked if Chief Scobert had approved with CA Greiner stating that she had not shown him the request, but he is required to sign off on the OLCC permit to serve. **A motion was made by Councilor Jamieson to approve 2 Country Girls Catering request to serve alcohol in the City Park July 29 contingent on Chief Scobert's approval. The motion was seconded by Councilor Boyd Harris and approved unanimously**

CA Greiner distributed the annual resolution to approve workers' compensation insurance for volunteers. **A motion was made by Councilor Terri Carnine to approve Resolution 2017-01 – A Volunteer Resolution. The motion was seconded by Councilor Stinchfield and approved unanimously.**

A motion was made by Councilor Stinchfield to approve Resolution 2017-02 – A Resolution Reiterating the Need of a Reserve Fund and the Intended Sources and Uses of Funds Accumulated Therein. The motion was seconded by Councilor Carnine and approved unanimously.

A discussion was held regarding the transfer station and recycle depot with Councilor Harris requesting the at the recycle depot be returned to within city limits. PW Durfey will investigate the cost of fencing at the recycle depot location on Ward Street that would allow a pedestrian gate for residents to use and two large gates to pull the bins in and out of the area. The council stressed that signage and advertisements in the local paper to education the public are necessary, and that if this privilege is abused again it will be moved back to the transfer station permanently. The signage would also give information about what is and is no recyclable. It was the consensus of the council to move forward to get prices of fencing and moving the recycle depot back to the location on Ward Street.

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A motion was made by Councilor Harris to approve OLCC licenses for B&C Grocery, Condon Food Mart, Elks Lodge #1869, Murray's Condon Pharmacy, The Historic Hotel

Condon, The Round-Up Grill and Two Boys Meat & Groceries. The motion was seconded by Councilor Michael Cronk and approved unanimously.

STAFF REPORTS

PW Durfey reported that the generator is still not wired for use due to a shortage of electricians. He reported that the water transmission line is being tested tomorrow in eleven spots from City Farm to the reservoir. It is a sonic, non-intrusive test that will record the thickness and thin spots of the pipe. PW Durfey said that a representative of the Oregon Drinking Water program will be here tomorrow to update the water assessment of the wells and spring collection system at City Farm. Tests for the wells have been sent for the year and the paving on Summit Street between Main and Oregon Streets will be completed August 3. It will take two weeks prior to the paving date to tear out the existing street and do the prep work. PW Durfey said that the pipe and fittings for the summer water project has been completed and will start in mid-August. The crew has also brought in hot mix to fix North Main Street from the earlier water line construction and will continue with that project as time allows.

CA Greiner reported that she has received the fully signed Main Street Project contract from Mike Avent that is to be completed by April 30, 2017. Reported that the Gilliam County court is working on an ordinance and ballot title in regards to marijuana sales and project for the November ballot and will contact city attorney to see if there are deadline for any tax or fees for the city. CA Greiner noted that Oregon Telephone Company/Home Telephone will be in Condon tomorrow to present a proposal of fiber to the home which will go to the attorney and council at the August meeting.

COUNCILOR INFORMATION

Received a USDA compliance letter and the final 2016-17 budget.

NEXT REGULAR MEETING

The next regularly scheduled city council meeting set for Wednesday, August 3, 2016, 7 p.m. The meeting was adjourned at 7:38 p.m.

_____ Date _____
Jim Hassing, Mayor

ATTEST:

_____ Date _____
Kathryn Greiner, City Administrator