

**City of Condon
Regular Council Meeting Minutes
September 7, 2016
7 p.m.**

Present:	Staff Present:
Mayor Jim Hassing Councilor Donald Jamieson Councilor Jan Stinchfield Councilor Boyd Harris-arrived 7:15 p.m. Councilor Tom Fatland Councilor Terri Carnine Councilor Michael Cronk	Kathryn Greiner, City Administrator Larry Durfey, PW Superintendent Dale Scobert, Police Chief

Absent:
None

CALL TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

ROLL CALL

City Administrator Kathryn Greiner took roll call and noted that a quorum was present.

ADDITIONS TO THE AGENDA

Mayor Hassing added a discussion of the transfer station at 7.5.

PUBLIC COMMENT

None

CONSENT AGENDA

A motion was made by Councilor Donald Jamieson to approve the regular minutes of the August 3, 2016 Council meeting. The motion was seconded by Councilor Michael Cronk and approved unanimously. A motion was made by Councilor Jan Stinchfield to approve the August 15, 2016 Special Meeting minutes. The motion was seconded by Councilor Terri Carnine and approved unanimously.

On the Financial review Councilor Jamieson asked about “dike additive,” bill for propane at swimming pool, what park supplies cost over \$700, and what was “Furniture Leisure” on VISA. PW Durfey said that the additive is to seal leaks in radiators; CA Greiner said that June was cooler than normal so the boiler was run more at the pool, that the park supplies was for a new waterfall pump and the other was for stations to supply bags for pet owners to pick up waste.

OLD BUSINESS

CA Greiner said that there were a few items regarding the Fiber Committee that she would discuss in her staff report.

Councilors had received the J&N Cable Systems revised franchise agreement with the term and percentage remaining the same on advice of city attorney Wyatt Baum. CA Greiner stated that she has asked other cities their franchise fees and the majority are 5% or more and with two more years on Home Telephone and Columbia Basin Electric Cooperative, the council may want to have them at the same around as the cable franchise. **A motion was made by Councilor Tom Fatland to approve the J & N Cable Systems franchise agreement as presented. The motion was seconded by Councilor Stinchfield. The mayor asked for discussion and with none offered the motion was approved unanimously.**

CA Greiner stated that the school board is voting on the pool lease September 21, so it was tabled.

NEW BUSINESS

Dave Wildman of Anderson Perry & Associates was present to update the council on the wastewater and water master plans. Wildman reviewed a map of the wastewater system with prioritized improvements and initial cost estimates. He stated that even after two phases of wastewater improvements there are still areas that need to be addressed and touched on funding options. High priority projects which hope to be accomplished within five years at an estimate cost of \$535,000; medium priority within 10 years is estimated at \$595,000 and 10-20-year long range projects are estimated at \$390,000. Wildman stated that in addition to the map presented he will add planning for future subdivision areas that may be privately owned. Councilor Fatland asked about the buildings on Main Street that have high priority marks on them with Wildman stating that currently the run-off from these buildings is connected to the wastewater system instead of the storm drains. This causes spikes in what the treatment plant receives and may cause issues in its operation. He added that he is not promoting to tear up Main Street to take the run-off to the storm drains, but if ODOT decides to do a major highway renovation on the city’s Main Street, it would be a time to make that connection and take the overload out of the treatment plant. Councilor Fatland also asked if the sewer work must all be completed with contractors and Wildman stated that the city’s Public Works crew could do the work with no engineering if it was replacement not new additions to the system. In a short discussion of funding of the wastewater projects Councilor Jamieson suggested that the council retreat is the time to discuss this issue. Wildman then discussed the water master plan update and showed the council graphs of water usage from 2010 to current, population data to determine future use and the static water levels at the wells at City Farm. He stated that the city is still in “good shape” in regards to production and storage, though the static levels of the water in the wells does cause some concern. He suggested that the city crew shift use of the wells to conserve use during winter months to raise the levels back up. Wildman presented the council with a map of the transmission line from City Farm to the reservoirs showing the results of the recent sonic testing of the pipe. The lower portion of the line into the canyon to the wells showed “positive integrity” with being buried in good soil and

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non-corrosive water. On the upper end of the line to the reservoir there is more damage due to a different material used for the pipeline. Due to the less pressure of the water in the pipe it still is in good condition but may need spot repairs over the next several years. The transmission line was installed in 1922.

Guy Whatley, 133 N. Oregon Street, submitted a request of placing stops signs at the corner of Oregon and Frazer Streets in both north and south bound traffic for the safety of children and pedestrians. Discussion was held regarding the process of putting up stop signs which appears to be at the request of citizens and approve by the council. **A motion was made by Councilor Carnine to approve placing two stop signs in north and southbound traffic of Oregon Street at the corner with Frazer. The motion was seconded by Councilor Jamieson and approved unanimously.**

Condon-Wheeler cross country team submitted a request to host a cross country meet at the Condon Golf Course Friday, October 21. The council discussed if there should be a charge to allow the use. After the discussion it was the consensus to allow the school cross country team to use the course similar to past precedence of school use at no-charge.

CA Greiner stated that there is money in the budget to remodel a portion of City Hall and she will draft a short RFP for architectural services to begin that process. Also, money has been set aside for the Condon golf course and asked if the council wanted to meet to discuss options. Councilor Stinchfield suggested that this be discussed at council retreat. A brief discussion was held regarding the condition of the clubhouse and costs of golf sheds for members and non-members. The golf shed issue was sent to be discussed with the Finance Committee with CA Greiner to discuss pricing.

Mayor Hassing noted that while at the transfer station that afternoon there were several large vehicles from Wheeler County dumping their trash. A discussion was held regarding the Waste Management contract stating that it was only for City of Condon and Gilliam County residents use only. It was the consensus of the council to direct CA Greiner to start the process of limiting use to the transfer station to City of Condon and Gilliam County residents only. They set a January 1, 2017 date for this to go into effect and will need a campaign to communicate to non-residents that it will no longer be available to them.

STAFF REPORTS

PW Durfey reported that the crew is preparing to install water line that will cross Highway 19. It took some time to get the necessary ODOT permits, but it will be scheduled to be completed by this Friday afternoon. He said that the bid for the fence at the recycle depot is expected at any time and that the generator at City Farm has been wired and now awaits Cummins to do the test fire. PW Durfey said that the paving on Summit Street near Two Boys Meat & Groceries is now scheduled for September 28 and that he has spoken with South Gilliam County Cemetery staff and board and if they do not resolve the water issue the water will be turned off until the necessary repairs have been made.

Chief Scobert said that he arrested and lodged a person in NORCOR that was living in The Dalles for telephone harassment of local resident. Also arrested and cited a person that "woke up in the wrong house." Chief Scobert is training on new report writing program and reviewing policy manual for updates.

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CA Greiner reported recommended that the city join an organization called Next Century Cities at no cost but they had to agree to the six principles in the handout given to councilors. It was the consensus that the principles were in line with the strategic broadband plan and to join. She noted that the audit is scheduled for September 19-20 and that the necessary paperwork for the marijuana tax has been submitted to the county clerk to be on the November ballot. She also said that the community is looking to host an event for the solar eclipse that will occur August 21, 2017 with the suggestion that it be held at the Condon Golf Course.

COUNCILOR INFORMATION

Council received thank you note from Columbia Basin Electric Cooperative for donation toward car charging station and transfer station review report done by DEQ.

NEXT REGULAR MEETING

The next regularly scheduled city council meeting set for Wednesday, October 3, 2016, 7 p.m.
The meeting was adjourned at 8:15 p.m.

_____ Date _____
Jim Hassing, Mayor

ATTEST:

_____ Date _____
Kathryn Greiner, City Administrator