

**City of Condon  
Regular Council Meeting Minutes  
October 5, 2016  
7 p.m.**

Present:	Staff Present:
Mayor Jim Hassing Councilor Donald Jamieson Councilor Jan Stinchfield Councilor Boyd Harris Councilor Tom Fatland Councilor Terri Carnine Councilor Michael Cronk	Kathryn Greiner, City Administrator Larry Durfey, PW Superintendent Dale Scobert, Police Chief

Absent:
None

**CALL TO ORDER**

Mayor Jim Hassing called the meeting to order at 7 p.m.

**ROLL CALL**

City Administrator Kathryn Greiner took roll call and noted that a quorum was present.

**ADDITIONS TO THE AGENDA**

Mayor Hassing added audit contract, Co-Arts gift with Councilor Boyd Harris and contract with SmartNet.

**PUBLIC COMMENT**

None

**CONSENT AGENDA**

**A motion was made by Councilor Donald Jamieson to approve the regular minutes of the September 7, 2016 Council meeting. The motion was seconded by Councilor Tom Fatland and approved unanimously.**

On the financial review Councilor Jamieson asked the SBCA charge on the Columbia Basin Electric Cooperative bill with CA Greiner stating that it was a payment to Columbia Gorge Community College for the small business development person that was mistakenly on that check, which was voided and reissued to the correct vendor. Councilor Fatland asked about the

two attorney bills – Baum Smith LLC and Beery Elsner & Hammond, LLP – which CA Greiner replied that Baum is the city’s municipal attorney and Beery is the telecom attorney used for the fiber project.

## **OLD BUSINESS**

Council was provided the swimming pool lease between the city and Condon School District for the period of October 1, 2016 to September 30, 2017 with the only change was that the district will provide insurance. **A motion was made by Councilor Fatland to approve the lease agreement with Condon School District 25J and City of Condon for the swimming pool. The motion was seconded by Councilor Harris and approved unanimously.**

## **NEW BUSINESS**

Councilors received a copy of the J&N Cable Assignment and Assumption Agreement with Home Telephone Company that had been reviewed by City Attorney Wyatt Baum. **A motion was made by Councilor Fatland to approve the Assignment and Assumption Agreement between J&N Cable and Home Telephone Company. The motion was seconded by Councilor Jan Stinchfield and approved unanimously.** J&N Cable owner Nancy Kusky thanked councilors Jamieson, Stinchfield and Fatland for being customers of theirs for many years.

Councilor Jamieson gave a brief update on the broadband RFPs that were received and reviewed in the last week. He said that they received four proposals and have sent back questions for clarification. The process is to meet again once the answers are received to either recommend a proposal to the council or recommend none of the proposals. Councilor Stinchfield stated that the committee was fortunate to have Joe Knapp of Sandy.net and attorney Nancy Werner on the review committee to provide technical expertise.

An audit contract from Accuity, LLC was received for three additional years of 2017, 2018 and 2019 for a cost of \$17,500 per year. CA Greiner had emailed the contract to attorney Baum for review and had not received his response. **A motion was made by Councilor Jamieson to accept the audit contract subject to attorney review. The motion was seconded by Councilor Fatland and approved unanimously.**

Councilor Harris, representing Co-Arts, stated that they are “closing their doors” and with the remainder of the funds they are donating to City of Condon to do a study of the acoustics in the Memorial Hall. Councilor Harris said that for the donation of \$4 072.30 he asked that a plaque be placed in the Memorial Hall with “Co-Arts – Bethel Burns – City of Condon” on it to note the donation. He also stated that if the money is not used within two years of this date that the money should go to Condon School District for either theater, art or music. The council thanked him for the gift. Councilor Jamieson suggested that the city add to their RFP for the services of an architect for the remodel of City Hall, to include the acoustic issue in Memorial Hall. Council also discussed the lighting in the Memorial Hall and directed CA Greiner to look into an energy efficient program to replace the lighting.

CA Greiner said that she was SmartNet North America to place a GPS unit on top of the city’s shop on Jefferson Street. The building had to be metal or stone, have electricity and internet accessible. SmartNet was in discussion with the school but found out that it was mostly wood and was not usable for this purpose. The company will pay the city \$1,000 a year for its placement on the shop. CA Greiner suggested that the money be donated to the chamber, or school to

*City of Condon Regular Meeting Minutes, 10/05/2016 Page 3*

provide community activities. Councilor Fatland asked if there was a term on this agreement, and CA Greiner said that either entity can terminate the agreement at any time. She added that Baum has reviewed the contract and found it satisfactory. **A motion was made by Councilor Stinchfield to approve the contract with SmartNet North America and donate the \$1,000 annual fee to the Condon Chamber of Commerce for community activities. The motion was seconded by Councilor Harris and approved unanimously.**

**STAFF REPORTS**

Chief Scobert reported that he is participating in Safety Night at the South Gilliam County RFPD building Wednesday, October 19 6-8 p.m. with other EMS agencies. He will assist with fitting kids with bike helmets. He is also holding a drug collection day at City Hall Saturday, October 22 from 10 a.m. – 2 p.m. . Councilor Fatland asked if he was assisting with the 4-H run this weekend and Chief Scobert stated that he has communicated with the Extension office about this race.

PW Superintendent Larry Durfey said that the City Farm generator is online and working after wiring was completed by Coburn and start up by Cummins. He also said that the recycle depot on Ward Street should be fenced within the next couple of weeks and the paving on Summit Street has been completed. Concrete will be poured near Two Boys Meat and Grocery that had to have repair to a storm drain during the paving project. PW Durfey said that the water project on Walnut/Highway 19 started that day and will go from Main to Jefferson street. He added that it has proven difficult to get pavers to restore the asphalt but is working with the local ODOT crew to complete that project.

CA Greiner reported that the quote to build the building for e-cycle materials at the transfer station has been signed and the contractor will be in Condon Friday to discuss the details. The cost is approximately \$13,000. The attendance at the Lower John Day Area Commission on Transportation and heard that the city’s sidewalk grant is still on schedule for the 2018-21 ODOT funding cycle, and with the completion of Summit Street paving, the Special City Allotment grant from ODOT is complete and \$50,000 will be paid to the city. Councilor Fatland asked if the Gilliam County SWCD will clean the wall of the building that they exposed from graffiti. CA Greiner said that would check with Sandy McKay or that it may be a condition when the Gilliam SWCD bring in their plans for approval.

**COUNCILOR INFORMATION**

Council a loan pay-off notice from Oregon DEQ and notice that there is going to be a planning commission meeting November 15.

**NEXT REGULAR MEETING**

The next regularly scheduled city council meeting set for Wednesday, November 2, 2016, 7 p.m. The meeting was adjourned at 7:43 p.m.

\_\_\_\_\_ Date \_\_\_\_\_  
Jim Hassing, Mayor

ATTEST: \_\_\_\_\_ Date \_\_\_\_\_  
Kathryn Greiner City Administrator