

**City of Condon
Regular Council Meeting Minutes
December 7, 2016
7 p.m.**

Present:	Staff Present:
Mayor Jim Hassing Councilor Donald Jamieson Councilor Jan Stinchfield Councilor Boyd Harris Councilor Tom Fatland Councilor Michael Cronk	Kathryn Greiner, City Administrator Dale Scobert, Police Chief

Absent:
Councilor Terri Carnine

CALL TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

ROLL CALL

City Administrator Kathryn Greiner took roll call and noted that a quorum was present.

ADDITIONS TO THE AGENDA

None

PUBLIC COMMENT

Ken Gross, Home Telephone said that he had read the minutes of the fiber discussions and said that his company would be willing to offer a loan to the city to work towards a fiber solution.

CONSENT AGENDA

A motion was made by Councilor Tom Fatland to approve the regular minutes of the November 2, 2016 Council meeting. The motion was seconded by Councilor Donald Jamieson and approved unanimously. A motion was made by Councilor Jamieson to approve the minutes of the joint work session with Gilliam County of November 29, 2016. The motion was seconded by Councilor Michael Cronk and approved unanimously.

Councilor Jamieson inquired of the Munsen Paving bill and was told by CA Greiner that it was for patching of the streets during the water project. Councilor Cronk commented on the cost of the Coburn Electric bill of wiring the generator.

OLD BUSINESS

Councilor Jan Stinchfield asked what the cost of the RFP submittals were for the City Hall remodel and were told by CA Greiner that they were \$15,200 for LRS Architects and \$19,500 for Pillar Consulting. Councilor Boyd Harris asked CA Greiner if she had input of a decision and she assured the council she could work with either company as they were both well qualified. She said that there were places in both RFPs to compare service and that both were qualified. **A motion was made by Councilor Fatland to award the City Hall RFP for Architectural services to LRS Architects, Inc. The motion was seconded by Councilor Stinchfield and approved unanimously.**

NEW BUSINESS

Dave Wildman of Anderson, Perry & Associates postponed his presentation due to inclement conditions, but send a summary and several maps of the wastewater master plans. He requested in an email that the city approve the draft of the wastewater plan so Anderson, Perry & Associates can send to Department of Environmental Quality and Infrastructure Finance Authority for review. Wildman noted in the email that he would present the plans at the January meeting. **A motion was made by Councilor Fatland to approve to send the Wastewater Collection System Study Update draft to DEQ and IFA for review. The motion was seconded by Councilor Stinchfield and approved unanimously.**

Ordinance 2017-01 was presented to the council to note the election results of the ability to tax recreational marijuana sales within the City of Condon. **A motion was made by Councilor Fatland to accept the first reading of Ordinance 2017-01 – Impose 3% Marijuana Tax in City of Condon by title only. The motion was seconded by Councilor Jamieson and approved unanimously.** CA Greiner read the ordinance by title only. **A motion was made by Councilor Stinchfield to approve the first reading of Ordinance 2017-01 – Impose 3% Marijuana Tax in City of Condon. The motion was seconded by Councilor Fatland and approved unanimously – roll call vote of yea by Councilors Cronk, Harris, Jamieson, Stinchfield and Fatland. A motion was made by Councilor Fatland to accept the second reading of Ordinance 2017-01 – Impose 3% Marijuana Tax in City of Condon by title only. The motion was seconded by Councilor Harris and approved unanimously – roll call yea – Councilors Cronk, Harris, Jamieson, Stinchfield and Fatland.** CA Greiner read ordinance 217-01 by title only. **A motion was made by Councilor Jamieson to accept the second reading of Ordinance 2017-01 – Impose 3% Marijuana Tax in City of Condon. The motion was seconded by Councilor Stinchfield and approved unanimously – Roll call vote yea – Councilors Cronk, Harris, Jamieson, Stinchfield and Fatland.**

A draft intergovernmental agreement with Oregon Department of Revenue to collect marijuana taxes was presented to the council. CA Greiner stated that city attorney Wyatt Baum had reviewed the document and made several changes. Administrative 4% will be charged plus \$200 to set this up with the state, and is like the OLCC taxes currently collected by the state of Oregon, according to CA Greiner. **A motion was made by Councilor Fatland to approve the marijuana tax collection agreement with the Oregon Department of Revenue. The motion was seconded by Councilor Harris and approved unanimously.**

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Finance committee members reviewed the city's fee schedule and recommended that the golf shed rentals would be changed to \$250 a year if you are not a member and \$130 if you are a member. Councilor Stinchfield explained that the committee also reviewed the pool fees and elected to leave them for another year. **A motion was made by Councilor Fatland to approve**

Resolution 2017-03 – City of Condon General Fee. The motion was seconded by Councilor Jamieson and approved unanimously.

A discussion was held regarding the recent letter sent to Gilliam County Court asking to partner with the city on a middle mile fiber build from Arlington to Condon. Councilor Jamieson and Stinchfield noted that at the end of the meeting (held Nov. 29) that there was no question that Gilliam County Judge Steve Shaffer was not interested in a partnership. Councilor Stinchfield said that the Fiber Committee met the previous day with Tom Wolff, General Manager of Columbia Basin Electric Cooperative (CBEC) and CBEC director Lori Anderson to discuss a potential partnership on a middle mile fiber line from Arlington to Condon. Councilor Jamieson stated that the group is “cautiously optimistic” about a future partnership. Councilor Stinchfield said that it is being discussed that it would be an aerial line, with split ownership or an Indefeasible Right of Use (IRU) may be used to move forward with the process. An IRU is a long-term lease that gives you rights that cannot be taken away until the lease term expires. Councilor Jamieson said that Wolff told the group that CBEC’s goal was to provide fiber to every customer in their service area and this fit in well with the city’s goals in their strategic plan. Director Anderson was present and stated that CBEC would be discussing a potential partnership with city of Condon at their December 20 board meeting but she some questions from a similar discussion held at the Gilliam County Court earlier in the day. She asked how Sherman and Wheeler counties were getting affordable broadband to their residents. Councilor Jamieson responded that the counties were not Internet Service Providers (ISP) and at this point did not have a business plan of what they do to provide to residential and business customers. Anderson also asked about a letter that was mentioned at the court meeting regarding North Central Education Service District withdrawing from the Frontier Telenet organization with Mac Stinchfield saying that it was not finalized until they got a legal opinion. Anderson’s last question was to the court providing funding to Arlington TV Cooperative and asked if they were going to provide City of Condon with funding. Councilor Stinchfield said that the city has received funding of approximately \$380,000 to use toward our fiber goals. She noted that she appreciated the city asking CBEC to be a partner. Ken Gross asked for clarification of city’s use to invest in the middle mile fiber with Councilor Jamieson telling him that it should provide competition to lower rates to residents and businesses. Councilor Jamieson added that in the city’s strategic plan they should develop demand and not looking for a revenue generator. Anderson added that CBEC is also not looking at this a revenue builder but to provide a service to people in their service area. **A motion was made by Councilor Jamieson to move forward with a partnership with Columbia Basin Electric Cooperative on a middle mile build. The motion was seconded by Councilor Harris and approved unanimously.**

Laura Pryor requested a one-time extension to her Main Street Project contract to June 1, 2017 due to issues with the person that is doing the stucco work. **A motion was made by Councilor Stinchfield to approve Laura Pryor’s request of her Main Street Project to June 1, 2017. The motion was seconded by Councilor Fatland and approved unanimously.**

CA Greiner asked the council to allow the golf course to be used for camping, and possibly other activities during the weekend of Aug. 19-21 to accommodate visitors for the solar eclipse. She stated that there has been considerable interest of places to camp near the path of eclipse totality. A committee has been formed with Holly LaRue of the Chamber of Commerce, Leah Watkins of

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the Gilliam County Fairboard, Rachel Weinstein of Gilliam County, and herself. **A motion was made by Councilor Harris to allow the City’s golf course to be used free of charge for solar eclipse events August 19-21, 2017. The motion was seconded by Councilor Jamieson and approved unanimously.**

The council tabled the approval of the Public Works position description until January when both are available to review.

Mayor Hassing will take on the responsibility of reviewing the bank statements until CA Greiner contacts the auditors and asks if Chief Scobert can do this task.

The council discussed dates for the council retreat and CA Greiner suggest that since December has been so busy to try and get someone to cook the holiday dinner that a Friday in January may work to combine the two. The council is to get the dates to CA Greiner to plan the retreat and dinner.

STAFF REPORTS

CA Greiner reported that she attended the Gilliam County court meeting that day and no requests were made by any organization for funding the fiber build to Condon from Arlington.

Chief Scobert said that it has been a good month and that the recent light parade was a success. He has completed a training to renew his taser certification, dealing with a trespass issue and a dog complaint that resulted in a citation.

A written report was given from PW Durfey.

COUNCILOR INFORMATION

Census information was given to the council from Portland State University.

NEXT REGULAR MEETING

The next regularly scheduled city council meeting set for Wednesday, January 4, 2017, 7 p.m. The meeting was adjourned at 8:07 p.m.

_____ Date _____
Jim Hassing, Mayor

ATTEST: _____ Date _____
Kathryn Greiner City Administrator