

**City of Condon
Regular Council Meeting Minutes
January 4, 2017
7 p.m.**

Present:	Staff Present:
Mayor Jim Hassing Councilor Donald Jamieson Councilor Jan Stinchfield Councilor Boyd Harris Councilor Tom Fatland Councilor Michael Cronk	Kathryn Greiner, City Administrator Dale Scobert, Police Chief PW Superintendent Larry Durfey

Absent:
Councilor Terri Carnine

OATH OF OFFICE

Police Chief Dale Scobert issued the oath of office to Mayor Jim Hassing and Councilors Donald Jamieson, Thomas Fatland and Jan Stinchfield.

CALL TO ORDER

Mayor Jim Hassing called the meeting to order at 7:01 p.m.

ROLL CALL

City Administrator Kathryn Greiner took roll call and noted that a quorum was present.

ADDITIONS TO THE AGENDA

No additions. Deletions of 9.1 – Waste Management report and 9.2 – Water and Wastewater updates.

PUBLIC COMMENT

None

CONSENT AGENDA

A motion was made by Councilor Jamieson to approve the regular minutes of the December 7, 2016 Council meeting. The motion was seconded by Councilor Fatland and approved unanimously.

No questions were asked about the financial information provided. CA Greiner stated that she will provide the council with full financials for the first six months of the 216-17 fiscal year in the next week.

OLD BUSINESS

Position descriptions were reviewed for Public Works Superintendent and Public Works Utility Worker. PW Durfey stated that the descriptions had been changed after review of City County Insurance Services human resource and legal personnel. **A motion was made by Councilor Fatland to approve the Public Works Superintendent and Public Works Utility Worker position descriptions. The motion was seconded by Councilor Jamieson and approved unanimously.**

NEW BUSINESS

Tom Wolff, General Manager and Lori Anderson, director of Columbia Basin Electric Cooperative (CBEC) were present to discuss a partnership proposal of a middle mile fiber build with the City of Condon. Wolff stated that he was presenting a proposal that would still need to be approved by the CBEC at their meeting later in January and that they were retaining a telecommunications attorney. Wolff stated that CBEC would form a for-profit Limited Liability Company to be the entity to construct the fiber line to allow CBEC to operate separate from the electric cooperative operations and regulations. The proposed 96-fiber line would run from Shutler Station near Arlington to CBEC's substation on the corner of Cottonwood and Brown Lanes at Condon. CBEC proposed that in exchange for the City of Condon to be responsible for the cost of fiber and contract labor, they would enter an Indefeasible Right of Use with CBEC having control of 18 strands of fiber and the remainder to be controlled by City of Condon. The city would not own the fiber, but have full use of it for a 20-40 year period, according to Wolff. He said that they anticipate a 3-4 mile stretch where they currently do not have poles with CBEC to be responsible for installing the poles with no cost to the city. Wolff stated that he has been in discussion with Pat Lauritsen of Windwave to partner with them to provide the broadband for their 18 lines and would provide competitive rates. CBEC is currently a partner of Windwave in the middle mile fiber from Boardman to Heppner. Wolff said that he had spoken with Gilliam County Judge Steve Shaffer and said the CBEC agreed to not use their fiber in this line to compete with Frontier Telenet customers. Lauritsen assured Wolff that the 18 strands would serve them "into the next century." Councilor Mike Cronk and Mayor Hassing asked if there were going to be any restrictions on the 78 fibers that the city has under the IRU with Wolff stated there would be none. Councilor Fatland asked if the city would be restricted with the line ending at Shutler Station. It was discussed that Windwave may be the only company at that point, but there may be potential customers or partners in the future. Councilor Stinchfield asked about maintenance cost with Wolff saying that Windwave said they provide maintenance or another third-party company may be retained. This would be an item to be discussed and negotiated in the IRU. Anderson said that although CBEC is forming a for-profit subsidiary their goal is to provide service to their customers and not focused on profit margins. Wolff stated that he would have the draft proposal to CA Greiner in the next two weeks. It was the consensus of the council to move forward with negotiating and IRU with CBEC for a fiber line from Condon to Shulter Station.

Mayor Hassing read his annual report and thanked staff for their work and the council for their time in city business.

Mayor Hassing did not make any changes to the sub-committees for 2017.

Mayor Hassing appointed CA Greiner as the budget officer and Dan Schott to the city Budget Committee. Mayor Hassing also designated The Times-Journal and East Oregonian as the city's newspapers of record; Bank of Eastern Oregon and Oregon State Local Government Investment Pool as city of Condon depositories; and Dave Wildman as city's engineer of record.

A motion was made by Councilor Fatland to approve the 2017-18 Budget calendar and the 2017 city calendar as presented. The motion was seconded by Councilor Boyd Harris and approved unanimously.

CA Greiner reported that the council retreat scheduled for Friday, January 20 will start 2 p.m. to accommodate the items for discussion. Gail Sargent of LRS Architects will be at the retreat to gather council input of the City Hall remodel project; Dave Wildman to discuss the water and wastewater master plans; housing and development issues; and park and recreation employment for the season. Agendas will be distributed next week and asked that if there were any other issues to please contact her.

STAFF REPORTS

CA Greiner reported that in addition to the retreat information the Solar Eclipse committee will meet Thursday, January, 12 and everyone is invited to participate.

PW Durfey reported that they have not completed the repair of the leak with the flapper at the wet well because the parts have not been delivered. He added that the crew has worked on the road at City Farm and hauled the spoils to the reservoir road.

Chief Scobert said that he is attending the annual executive leadership training of police January 17-19 and that there have been no major problems in the city.

COUNCILOR INFORMATION

None.

NEXT REGULAR MEETING

The next regularly scheduled city council meeting set for Wednesday, February 1, 2017, 7 p.m. The meeting was adjourned at 8 p.m.

_____ Date _____
Jim Hassing, Mayor

ATTEST: _____ Date _____
Kathryn Greiner City Administrator