

**City of Condon
Special Council Meeting Minutes
March 21, 2017
6 p.m.**

Present:	Staff Present:
Mayor Jim Hassing Councilor Jan Stinchfield Councilor Boyd Harris Councilor Terri Carnine Councilor Donald Jamieson Councilor Michael Cronk Councilor Tom Fatland	Kathryn Greiner, City Administrator Police Chief Dale Scobert

Absent:
None

CALL TO ORDER

Mayor Jim Hassing called the meeting to order at 6 p.m.

ROLL CALL

City Administrator Kathryn Greiner took roll call and noted that a quorum was present.

AWARD TELECOMMUNICATION ENGINEERING REQUEST FOR PROPOSALS

The Council was presented with the three Request for Proposals for telecom engineering services of an aerial line from Cedar Springs Road to Condon along Columbia Basin Electric route. The three RFPs received were:

1. Mid-State Consultants - \$55,000 not to exceed amount
2. Top Com, LLC - \$94,334.20 not to exceed amount
3. Commstructure Consulting, LLC – \$109,700 not to exceed amount

The timeless for all three were approximately 3 months to have documents prepared for the design, cost estimates and construction item costs. All three were reviewed by Nancy Werner and Joe Knapp with nothing to indicate that they were not all qualified. CA Greiner noted that Werner will negotiate a contract with the company that is awarded the RFP and if negotiations fell through they would move to the next RFP.

Councilor Jan Stinchfield noted that it would be difficult to not pick the low bid if they were all qualified. Councilor Donald Jamieson stated that it appears with the existing structures that there may not be an excessive amount of engineering required and the city needed to be assured they could meet the timelines for completion. Mayor Hassing asked for clarification of what will be received with CA Greiner stating that in the RFP it asks for design, construction costs and materials lists and cost estimates of materials, labor, permits and licensing requirements.

A motion was made by Councilor Stinchfield to award the RFP for telecommunication engineering to Mid-State Consulting and to negotiate the contract with legal counsel. The motion was seconded by Councilor Tom Fatland and approved unanimously.

The meeting was adjourned at 6:07 p.m.

_____ Date _____
Jim Hassing, Mayor

ATTEST:

_____ Date _____
Kathryn Greiner, City Administrator