

**City of Condon**  
**Budget Hearing & Regular Council Meeting Minutes**  
**June 7, 2017**  
**7 p.m.**

Present:	Staff Present:
Mayor Jim Hassing Councilor Jan Stinchfield Councilor Tom Fatland Councilor Michael Cronk Councilor Donald Jamieson	Kathryn Greiner, City Administrator PW Superintendent Gibb Wilkins

Absent:
Councilor Boyd Harris

**CALL TO ORDER**

Mayor Jim Hassing called the meeting to order at 7:01 p.m.

**ROLL CALL**

City Administrator Kathryn Greiner took roll call and noted that a quorum was present.

**BUDGET HEARING**

Budget hearing opened at 7:01 and hearing no public comment it was closed again

**ADDITIONS TO THE AGENDA**

None

**PUBLIC COMMENT**

Shannon Coppock stated her objection to the city’s ordinance for rights-of-way access and fees. She stated that the objection arising that she believes the city is placing this ordinance due to a dispute with Home Telephone and that it is a hidden tax. Coppock said that she did not dispute the city’s ability to pass the ordinance but said she thought the public was unaware of the hidden tax.

Bill Berray complained about the condition of the golf course and asked for more guidance for the new employee. He noted that he has volunteered, along with other community members when the city should have been replacing aging equipment and have more workers. Urged the city to use the money in the budget to get equipment in order.

## CONSENT AGENDA

**A motion was made by Councilor Jan Stinchfield to approve the regular minutes of the May 3, 2017 council meeting. The motion was seconded by Councilor Michael Cronk and approved unanimously.**

Councilor Donald Jamieson asked what the bill for \$2,000 to North Central Public Health that said, “water survey” and CA Greiner stated that it was a survey of the wells in December and required by Oregon Drinking Water. He also asked about the police subscription and CA Greiner said that it was for police department policies and a two-year subscription.

## OLD BUSINESS

Councilor Stinchfield stated that several of the committee attended Gilliam County Court earlier in the day to ask for the release of funds that was approved for the city’s fiber project in the amount of \$387,562. The court approves to release the funds and would arrive prior to August 1. She added that she, Councilor Jamieson and CA Greiner met with Windwave Communications in Boardman to discuss using the proposed fiber line and maintenance issues. Columbia Basin Electric Cooperative GM Tom Wolff and director Lori Anderson were also in attendance. CA Greiner stated that her and Councilor Stinchfield reiterated to the court the invitation to participate in the fiber project with the city and CBEC and that they would be approaching other telecom companies in the future for use of the line.

CA Greiner sent out the Oregon Solutions housing information to councilors and assured them she would keep them updated with other information.

CA Greiner presented the latest version of the contract between the city and South Gilliam RFPD that had one change that was in the process of being reviewed by city attorney Wyatt Baum. She asked if the council would approve the contract contingent on Wyatt Baum approval and give the Mayor the authority to sign. **A motion was made by Councilor Jamieson to approve the fire contract with South Gilliam Rural Fire Protection District contingent on review and approve of Wyatt Baum and authorizing Mayor Hassing to sign. The motion was seconded by Councilor Stinchfield and approved unanimously.**

## NEW BUSINESS

Engineer of Record Dave Wildman of Anderson, Perry & Associates was present to go over the changes to the Water System Master Plan with the council. The handout showed a list of the edits to the document that is estimated to last 20 years. Wildman noted that the plan had accomplished documented water conservation through past city repairs over the last decade, noted a trend in the static water levels of the wells that the city crew is addressing, tested the transmission line; prioritized the projects for improvement, showing improved piping areas, and financial review and rate analysis updates. He commended the job that the city council and staff have done to work toward a better water system. Wildman recommended that the plan be reviewed every ten years and to maintain rate increases to keep up with costs of the system. **A motion was made by Councilor Jamieson to approve the Water System Master Plan. The motion was seconded by Councilor Fatland and approved unanimously.**

**A motion was made by Councilor Fatland to have the second reading of Ordinance 2017-02 An Ordinance Amending Condon City Code by Adding Chapter 96 – Utility Facilities in Public Rights of Way by title Only. The motion was seconded by Councilor Jamieson – Roll Call – Councilor Cronk, yay; Councilor Stinchfield, yay, Councilor Fatland, yay, Councilor Jamieson, yay; Absent: Councilor Harris. Motion approved. CA Greiner read – Ordinance**

2017-02 An Ordinance Amending Condon City Code by Adding Chapter 96 – Utility Facilities in Public Rights of Way. **A motion was made by Councilor Fatland to approve the first reading of Ordinance 2017-02 - An Ordinance Amending Condon City Code by Adding Chapter 96 – Utility Facilities in Public Rights of Way. The motion was seconded by Councilor Stinchfield.** A discussion was held with Councilor Jamieson saying that this was not a hidden fee but a fee that was charged to companies using the city’s rights-of-ways. Councilor Stinchfield said that she felt badly that there were people that thought this was an ordinance to punish any company because that was not the council’s intent. She added that it was to protect and maintain the city’s ROW. Councilor Jamieson noted that they had recently had a discussion with a telecom which told them they expect to pay the maximum allowed by law which is 7% and this time the council is considering what is charged with other similar agreements of 4%. Coppock asked if she would be charged two fees for one line if it carried phone, TV and internet and was told that it was based on gross revenue of the items in the ROWs. CA Greiner was directed to contact the telecom attorney to determine if there was anything different with a line that covered more than one service. Coppock reiterated that the citizens should know about this fee, with the council telling her that this is a fee of the companies and it is the “call” of the company how they want to handle this fee. The city has had the information on their website, agendas, minutes and in the newspaper. **Roll Call – Councilor Jamieson, yay; Councilor Cronk, yay; Councilor Stinchfield, yay; Councilor Fatland, yay; Absent: Councilor Harris - motion approved.** The ordinance will go into effect July 7, 2017 which is 30 days after the passing of the ordinance.

**A motion was made by Councilor Fatland to approve Resolution 2017-04 – A Resolution Making Appropriations and Adopting the 2017-18 Budget. The motion was seconded by Councilor Stinchfield and approved unanimously.**

A draft of the fee resolution was presented with changes to transfer station fees only. CA Greiner explained that transfer station attendant suggested changes to clarify the cost of the garbage depending on containers. **A motion was made by Councilor Fatland to approve Resolution 2017-05 – General Fee Resolution. The motion was seconded by Councilor Jamieson and approved unanimously.**

The council reviewed the Personnel Committee recommendations for staff wages for 2017-18. CA Greiner asked that Larry Durfey also be added to the 2.6% raise due to her misunderstanding earlier that the city would negotiate a different wage for time after July 1, but as it stands at this point, Durfey will stay with the same agreement. **A motion was made by Councilor Jamieson to approve the Personnel Committee recommendations with the addition of a 2.6% raise for Durfey. The motion was seconded by Councilor Fatland and approved unanimously.**

The council briefly discussed the city council vacancy and tabled the decision until the July meeting.

## **STAFF REPORTS**

PW Gibb Wilkins reported that the line on East Street from Walnut to Gilliam has been replaced and seven services were connected. The crew has also started working on Jefferson Street from Walnut to Summit streets has been completed but the project will continue to Court Street. It has been a labor-intensive job with a lot of sewer lines and water connections. Berray’s concerns of the golf course were discussed and the city is looking into getting the fairway mower fixed until it can be taken into the shop for a rebuild. Wilkins stated that they have replaced one part and that is why the course has seen some improvement. He is working with the volunteers to make sure the course is taken care of properly. Councilor Jamieson said that the salesperson recommended we keep the current mower as it is a quality mower but needs some repairs. Councilor Cronk asked if the machines go every year for maintenance to the professions and Wilkins replied it has not but is going to be put on a maintenance schedule. Wilkins added that he is in discussion with

the Gilliam County SWCD for a solution for the roughs on the golf course and that French drains have been put into the park which has improved the drainage issues. The park attendant has started mowing the ROWs and city lots and the park. Wilkins stated that the spring system at City Farm produced 8.4 million gallons since October and in the prior water year it produced approximately 6 million.

CA Greiner reported that she just received the plans for the City Hall remodel right before the meeting and the architect would like to have council decide on materials, colors and other aspects of the job. Wilkins said that he would participate and the council directed CA Greiner to ask Boyd Harris to participate. She asked for volunteers for the eclipse to welcome people camping at the golf course Friday, Saturday and Sunday afternoons. They campsites are prepaid and the person would just be available to direct campers to where they can park and camp rules. CA Greiner said that Sen. Ron Wyden will be at the Memorial Hall Sunday, June 11, noon for a town hall.

**COUNCILOR INFORMATION**

Council received DEQ wastashed letter and the Park & Recreation Committee notes.

**NEXT REGULAR MEETING**

The next regularly scheduled city council meeting set for Wednesday, July 5 2017, 7 p.m. The meeting was adjourned at 8:12 p.m.

\_\_\_\_\_  
\_\_\_\_\_ Date \_\_\_\_\_  
Jim Hassing, Mayor

ATTEST: \_\_\_\_\_ Date \_\_\_\_\_  
Kathryn Greiner City Administrator