

City of Condon
Regular Council Meeting Minutes
July 5, 2017
7 p.m.

Present:	Staff Present:
Mayor Jim Hassing Councilor Jan Stinchfield Councilor Tom Fatland Councilor Michael Cronk Councilor Donald Jamieson	Kathryn Greiner, City Administrator PW Superintendent Gibb Wilkins Chief Dale Scobert

Absent:
Councilor Boyd Harris

CALL TO ORDER

Mayor Jim Hassing called the meeting to order at 7p.m.

ROLL CALL

City Administrator Kathryn Greiner took roll call and noted that a quorum was present.

ADDITIONS TO THE AGENDA

None

PUBLIC COMMENT

None

CONSENT AGENDA

A motion was made by Councilor Tom Fatland to approve the regular minutes of the June 7, 2017 budget hearing and regular council meeting. The motion was seconded by Councilor Donald Jamieson and approved unanimously.

Councilor Jan Stinchfield asked if the fire contract had been signed and CA Greiner said that it was signed and sent to the fire district for signature.

Review of the financials had Councilor Fatland inquire of the check made to Aaron Fitzsimmons for a washer and the chamber for \$1,000. CA Greiner said that the shop has had a washing machine and it recently broke and Fitzsimmons had a used one he sold to the city for a

replacement. The check to the chamber was for the GPS antenna that was installed on the city shop that the council agreed to pass through to the chamber for community activities. The \$1,000 is annual rent. Councilor Jamieson asked about the fairway mower parts of over \$1,000 and was told by PW Wilkins that it was just parts, no labor and has been installed by city staff. Mayor Hassing inquired of the bill for the chair lift inspection and was told by CA Greiner that it was a quarterly maintenance fee.

OLD BUSINESS

The fiber project is moving forward and a meeting is scheduled for July 6 with the engineer to go over what will be needed to start the bidding process. A short discussion was held regarding maintenance. Councilor Jamieson asked if CBEC would be responsible for maintenance and to have a discussion with them in the future. CA Greiner stated that the meeting with the engineer has been advertised and councilors are welcome to come and listen to the information.

CA Greiner updated the council on the Oregon Solutions housing project that there is a survey out that is to be filled out by residents of Gilliam County and she will re-forward the email with the link.

The council received the architect's estimate for the City Hall remodel to be approximately \$186,000. CA Greiner stated that she had budgeted \$125,000 for the 2017-18 year but recommended to the council that they use contingency to move forward on the project. She also stated that the acoustic issue in the Memorial Hall has two phases – one is to fir out the walls then insulate, and second is to put in a drop the ceiling with acoustic material. If the ceiling project will be completed it was recommended to redo the lighting at the same time. Gail Sargent, architect will gather some costs on the Memorial Hall project. **A motion was made by Councilor Fatland to move forward to put the bids out for the City Hall remodel. The motion was seconded by Councilor Mike Cronk and approved unanimously.**

NEW BUSINESS

Jim Winterbottom, Waste Connections presented the council with a request to raise their rates by 0.85% for the 2017-18 year. He stated that due to the stable and lower cost of fuel, the CPI was lower and this is a percentage of CPI. The cost of a 32 gallon once a week pickup will be raised \$0.14 per month and a 1.5-yard dumpster will increase \$0.59 a month. **A motion was made by Councilor Jamieson to approve the Waste Connection increase of .85%. The motion was seconded by Councilor Stinchfield and approved unanimously.** Winterbottom stated that the increase will be retro to the July bill.

Mayor Hassing was presented with two names for the city council seat vacated by Terri Carnine – Jackie Hardie and Carol Harrison. The Mayor announced that he was appointing Carol Harrison to the position. **A motion was made by Councilor Jamieson to approve the appointment of Harrison to the council. The motion was seconded by Councilor Stinchfield and approved unanimously.**

A resolution for volunteers was presented to the council as a standard housekeeping issue according to CA Greiner. **A motion was made by Councilor Fatland to approve Resolution 2018-01 – A Volunteer Resolution. The motion was seconded by Councilor Stinchfield and approved unanimously.**

The council was presented with request to renew OLCC permits for local businesses. **A motion was made by councilor Jamieson to approve the OLCC license renewals for B&C Grocery, Condon Food Mart, Elks Lodge #1869, Murray's Condon Pharmacy, The Historic Hotel Condon, The Round-Up Grill and Two Boys Meat & Groceries.** Councilor Fatland asked if

there were any complaints to Chief Scobert with replying that he has had no issues. **The motion was seconded by Councilor Fatland and approved unanimously.**

STAFF REPORTS

PW Gibb Wilkins reported that water pumped in June was 7.8 million gallons of drinking water and 1.4 million gallons for irrigation (golf course). He added that the main water line on Jefferson Street has been completed and the public works crew is now working on the service lines. It has not been determined the next 1,000 feet of water line that will be constructed when this project is completed. PW Wilkins said that there has been a complaint about the “stop sign” that was removed near on Lincoln Street and heard that the council does not anticipate installing more of the signs at this time. The main well pump at the golf course has gone out and Jamieson & Marshall have gotten a replacement and would be installing it in the next few days. PW Wilkins stated that the golf course is testing a used fairway mower from a course in Hood River, that if sufficient then the city can purchase it for \$9,000. He said that the gang mowers used on the fairway will be taken to a repair shop in Portland after the golf season is over and that they may want to surplus some of the old equipment. He also said that during the 2016-17 fiscal year 67.2 million gallons of potable water were pumped at City Farm and 9.5 million gallons of irrigation was pumped at the golf course. A brief discussion that John Johnson is about to complete the haying on the pivot and that he intent to grow another crop of barley or another grass. CA Greiner reminded Wilkins that any change of crop must be reviewed by the city’s engineers.

Chief Scobert said that the July 4 celebration went well and he was assisted by Zechariah Ames as a reserve office. He will use Ames for other celebrations as a reserve as needed. Chief Scobert is working on people with tall grass and citations will be issued to landowners in violation, plus looking at updating the code for noxious weeds and tall grasses. He said that he had issued Keith Shaw several tickets amounting to \$2,500 for tall grass and vehicles in the city right-of-way. PW Wilkins stated that Ben Tucker of Arlington is willing to take on more clients to cut grass and has been in contact with Chief Scobert.

CA Greiner stated that there will be an eclipse “after hours” at the fire hall July 20, 7 p.m. to discuss issues involved with that weekend’s festivities.

COUNCILOR INFORMATION

Invitation to the solar eclipse after hour event.

NEXT REGULAR MEETING

The next regularly scheduled city council meeting set for Wednesday, August 2, 2017, 7 p.m. The meeting was adjourned at 7:40 p.m.

Date _____
Jim Hassing, Mayor

ATTEST: _____ Date _____
Kathryn Greiner City Administrator