

City of Condon
Regular Council Meeting Minutes
August 2, 2017
7 p.m.

Present:	Staff Present:
Mayor Jim Hassing Councilor Jan Stinchfield Councilor Boyd Harris Councilor Carol Harrison Councilor Donald Jamieson	Kathryn Greiner, City Administrator

Absent:
Councilor Michael Cronk Councilor Tom Fatland

CALL TO ORDER

Mayor Jim Hassing called the meeting to order at 7:02 p.m.

ROLL CALL

City Administrator Kathryn Greiner took roll call and noted that a quorum was present.

ADDITIONS TO THE AGENDA

Addition to 7.1 to give an update of the Gilliam County court meeting regarding funding request.

PUBLIC COMMENT

None

CONSENT AGENDA

A motion was made by Councilor Donald Jamieson to approve the regular minutes of the August 2 2017 regular council meeting. The motion was seconded by Councilor Jan Stinchfield and approved unanimously.

Councilor Stinchfield asked how often the city tested water and wastewater and CA Greiner stated that there are monthly tests, but the higher than normal bill to the testing company was due to an annual test that must be done on the wells and for other materials in the water. Councilor Jamieson asked of the VISA bill and CA Greiner will scan it and send to the councilors.

OLD BUSINESS

The Council received the Oregon Solutions Housing notes with survey results for review. Councilors Jamieson and Stinchfield both stated that the survey results summarized were interesting. CA Greiner said that the last meeting would be September 12 in Arlington, then the committee would write a declaration of cooperation of tasks to be completed and why whom.

The council heard from CA Greiner that the invitation to bid has been published in *The Times-Journal* and *The Daily Journal of Commerce*, plus posted on the city's website for the City Hall remodel. Since this project has been estimated over \$150,000 city attorney Wyatt Baum is assisting with the bid requirements. Bids are due back September 27, and construction is anticipated to begin this fall.

Elizabeth Farrar, regional solar eclipse coordinator, gave a review of the region eclipse activities and said that the feedback was very positive. She said that visitors appeared to be prepared and the pre-planning by all agencies seemed to have prevented any problems. Fossil Beds Unit saw a 600% increase of visitors over any other period over the Aug. 17-22 dates. ODOT estimated in Region 5 – which is to the east of Gilliam County, to have had 50,000 vehicles leave after the eclipse with an estimated 150,000 people in that move out of the path of totality.

NEW BUSINESS

Councilor Stinchfield reported that the city has hired Adam Haas to consult on the technical aspects of the Zayo which has been a budgeted expense. The had been using Joe Knapp but he is unavailable at this time. She said that earlier that day Gilliam County released the funds that had previously been approved two times for the fiber project. Councilor Jamieson asked if there were conditions, which Councilor Stinchfield noted it is tied to goal #1 of the strategic plan that will find the middle mile solution. The middle mile goal includes attorney, end point solutions, engineering and legal fees. Councilor Stinchfield added that the Judge Shaffer did note that aerial may be an option now, and that a meeting is going to be scheduled for Columbia Basin Electric Cooperative, Gilliam County and the city to sit down with respective consultants and work on negotiating as one with Zayo. Councilor Jamieson volunteered to be on the committee along with CA Greiner and Haas. CA Greiner stated that Haas has created a Statement of Capabilities that outlines what the city wants to ask from Zayo, the business arrangement portion and some scenarios of how the fiber would be used. She will get input from the fiber committee on the statement, then pass on to the council. This is not a public document as it has not been formalized.

The council was presented with the swimming pool agreement with Gilliam County and the lease with the Condon School District. She said that the county agreement was for three years, but if the reimbursement amount exceeded \$50,000, the agreement would be re-opened. The lease agreement with the school remains a one-year contract with no changes from the prior year. **A motion was made by Councilor Jamieson to approve the Condon Community Swimming Pool agreement with Gilliam County. The motion was seconded by Councilor Boyd Harris and approved unanimously. A motion was made by Councilor Jamieson to approve the lease agreement with Condon School District 25J for the Condon Community Swimming Pool. The motion was seconded by Councilor Stinchfield and approved unanimously.**

The council was presented with the fee resolution adding the city's right-of-way fee for their ordinance the approved in July of 4% of gross revenues and a price of lineal feet if there were no gross revenues. CA Greiner stated that the lineal price was added from what another city charges. It was the consensus to take off the lineal price. **A motion was made by Councilor Stinchfield to approve Resolution 2018-03 – City of Condon General Fee Resolution with the deletion of the lineal fee on the right-of-way access fee. The motion was seconded by Councilor Jamieson and approved unanimously.**

Elizabeth Farrar was present to discuss a draft letter to METRO from the city regarding comments on the draft RFP that will award the METRO solid waste contract. She has been hired by Gilliam County to assist with the process of the solid waste contract that is currently with Waste Management near Arlington. Farrar said that METRO is accepting comments on the RFP and Gilliam County wants to have it reflect an award for more points for the host community portion. Farrar stressed that the community impact comments will be accepted after the final RFP is issued and at that time the city will need to list the economic and community impact and submit them to METRO. She anticipates the final RFP will go out next month with the bids to be accepted late fall. Farrar has drafted a letter for the city toward RFP comments. **A motion was made by Councilor Stinchfield to approve a letter to METRO requesting more points awarded to community. The motion was seconded by Councilor Harris and approved unanimously.** CA Greiner will get the information from Farrar and email or mail the letter that is due September 12.

STAFF REPORTS

CA Greiner stated that the city has been asked to participate in the Oregon Sustainability board quarterly meeting October 6 in Condon with a presentation of economic development, along with several others giving information on agriculture issues.

COUNCILOR INFORMATION

Received a copy of what was submitted to Gilliam County regarding the public works grant.

NEXT REGULAR MEETING

The next regularly scheduled city council meeting set for Wednesday, October 4, 2017, 7 p.m. The meeting was adjourned at 7:47 p.m.

_____ Date _____
Jim Hassing, Mayor

ATTEST: _____ Date _____
Kathryn Greiner City Administrator