

City of Condon
Regular Council Meeting Minutes
November 1, 2017
7 p.m.

Present:	Staff Present:
Mayor Jim Hassing Councilor Jan Stinchfield Councilor Boyd Harris Councilor Donald Jamieson Councilor Michael Cronk Councilor Tom Fatland Councilor Carol Harrison	Kathryn Greiner, City Administrator Chief Dale Scobert PW Gibb Wilkins

Absent:
None

CALL TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

ROLL CALL

City Administrator Kathryn Greiner took roll call and noted that a quorum was present.

ADDITIONS TO THE AGENDA

Addition to 7.6 METRO/Waste Management update.

PUBLIC COMMENT

None

CONSENT AGENDA

A motion was made by Councilor Tom Fatland to approve the regular minutes of the October 4, 2017 council meeting. The motion was seconded by Councilor Donald Jamieson and approved unanimously.

Councilor Fatland inquired of the attorney fee charges and was told there are two attorneys and the other was for the fiber consultant. Councilor Michael Cronk asked if the new mower at golf course was having mechanical issues. PW Wilkins stated that new parts are being replaced with John Deere parts and will go into authorized repair person in the next month or two.

OLD BUSINESS

CA Greiner reported that the Oregon Solutions Housing group presented their work and a financial request of \$2.1 million to the Gilliam County Court October 18. She said that *The Times-Journal* did a thorough article regarding the issues and solutions. The court did not make a decision but is scheduled to discuss and make a decision at the next court meeting.

NEW BUSINESS

Mayor Hassing declared and entered into an executive session under ORS 192.660(2)(f) – Exempt Public Records at 7:06 p.m. to discuss the Request for Proposals for the fiber project. Allowed into the session were the council, fiber members present (Chief Scobert and Elizabeth Farrar) and telecommunication consultant Adam Haas. The council exited the executive session at 7:55 p.m. and invited the public back into the council chambers and resumed the meeting.

Councilor Jan Stinchfield reported that there is no RFP to approve and the schedule given by the county's telecom attorney Jim Deason, is to approve November 8. She noted that the county's telecom consultant Joe Franell noted earlier at the county court meeting that they would like a 45-day time from the issue and return of the RFP and suggested if the process took longer to issue the RFP the end date would remain the same. Franell stated that this project has gone on for 2.5 months and although he understands the city's sense of urgency they want to make sure this is a good RFP and will garner good results. Franell stated that his full-time job is manager of Eastern Oregon Telephone Company and as a service provider it would take 45 days to respond to a similar RFP. Councilor Stinchfield asked if a response could be done in 38 days with Franell responding that it may not be enough time. Councilor Fatland asked what the bottom line was on a date to have the RFP done. Franell stated that they are pushing hard for November 8 but more time could be necessary. It was noted that Gilliam County court members are gone the week of November 13 to attend the Association of Oregon Counties convention and may not be able to hold a meeting to approve it until Nov. 20 if not done Nov. 8. It was the consensus that the final date to have this done and distributed was November 20 and if not completed at that time the city would withdraw and go back to the aerial project. Councilors stressed that they were pushing to have it done Nov. 8 so the final date would not be an issue. It was discussed if an Intergovernmental Agreement (IGA) would be necessary to spell out the relationship between Gilliam County and the city and when it should be completed. It was noted that the IGA would be drafted by the two entities municipal attorneys – Will Carey for Gilliam County and Wyatt Baum for the city. After two weeks, Carey had not responded to Baum, so the council directed CA Greiner to contact Baum and have him do the first draft. The expectations of completing the IGA is to have completed by Nov. 8. CA Greiner was also directed to schedule a special meeting Nov. 8 to approve the RFP and get it distributed Nov. 9.

A motion was made by Councilor Fatland to appoint Rachel Weinstein and Dawn Parm to the City of Condon Planning Commission. The motion was seconded by Councilor Harris and approved unanimously. CA Greiner said that the planning commission is now full but member Betsy Pattee would like to retire by the end of the year, and is uncertain if Larry Hardie is still willing to serve.

A motion was made by Councilor Jamieson to donate \$2,500 to the Condon Chamber of Commerce from the city's transient fund for the summer concert series. The motion was seconded by Councilor Fatland and approved unanimously. Councilor Jamieson stated that the chamber executive director K'Lynn Lane has reached out to many companies to help sponsor the summer concert series.

CA Greiner updated the council that she has been contacted by Waste Connections and Oregon DEQ regarding the recycling crisis where materials are stacking up due to China not accepting

them anymore. Waste Connections, who has handled the city's recycling material has asked for a waiver from DEQ to put the recycle materials in the landfill due to having no place for them to be processed. CA Greiner said that she had discussed the issue with the Public Works staff and the recommendation is to continue to staff the recycle center and hope that the market will correct in several months and be able to have all the materials continue to be recycled. Councilor Fatland suggested that the city communicate with the community to what will happen to the recycle materials and what the situation is currently.

Elizabeth Farrar, contractor for Gilliam County, explained that METRO had a work session on the RFP they will put out for solid waste collection October 12 and made minimal changes to the RFP. The city signed a letter written by Farrar in September asking that the RFP consider more of the community impact of collection of the garbage and Farrar said that they were noted favorably by the METRO staff and council. Farrar talked to a representative of Waste Management and said that they would accept letters from the city, chamber, school and other individuals that indicate their support has made Condon a vibrant community. Farrar and CA Greiner will draft a letter from Condon and bring it to the December meeting. The RFPs will be returned to METRO January 20. Farrar explained that METRO is not the only customer of WM at Arlington but could be a significant reduction in revenue for Gilliam County.

STAFF REPORTS

PW Wilkins reported that the crew has completed the water line projects for the year which was 2,336' of 8-inch water line. They continue to work on the patching of street crossings. Water year gallons pumped was 59.8 million gallons and 17.1 million gallons from the spring collection system. The crew has sanded the greens at the golf course and continue to fix leaks in the sprinkler system at the city park.

Chief Scobert reported Halloween was quiet as was the rest of his month.

CA Greiner stated that the city had received the first deposit of approximately \$2,100 from marijuana taxes. This may be the only one since Condon does not house any dispensaries.

COUNCILOR INFORMATION

Received the transfer station review that was done recently by DEQ.

NEXT REGULAR MEETING

The next regularly scheduled city council meeting set for Wednesday, December 6, 2017, 7 p.m. The meeting was adjourned at 8:55 p.m.

_____ Date _____
Jim Hassing, Mayor

ATTEST: _____ Date _____
Kathryn Greiner City Administrator