

**City of Condon
Regular Council Meeting Minutes
February 7, 2018
7 p.m.**

Present:	Staff Present:
Mayor Jim Hassing Councilor Jan Stinchfield Councilor Donald Jamieson Councilor Michael Cronk Councilor Carol Harrison	Kathryn Greiner, City Administrator Chief Dale Scobert Gibb Wilkins, Public Works Supt.

Absent:
Councilor Boyd Harris Councilor Tom Fatland

CALL TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

ROLL CALL

City Administrator Kathryn Greiner took roll call and noted that a quorum was present.

ADDITIONS TO THE AGENDA

None

PROCLAMATION

Councilor Jan Stinchfield read the Proclamation for February as Nobel Laureate Month for the two Nobel Prize recipients William Parry Murphy and Linus Carl Pauling.

PUBLIC COMMENT

None

CONSENT AGENDA

A motion was made by Councilor Donald Jamieson to approve the regular minutes of the January 3, 2018 regular council meeting minutes. The motion was seconded by Councilor Michael Cronk and approved unanimously.

A motion was made by Councilor Jamieson to approve the January 16, 2018 special meeting minutes. The motion was seconded by Councilor Carol Harrison and approved unanimously.

A motion was made by Councilor Jamieson to approve the February 2, 2018 work session/retreat notes. The motion was seconded by Councilor Stinchfield and approved unanimously.

The financial statements were reviewed with no questions. CA Greiner is to scan and email out to councilors a copy of the VISA.

OLD BUSINESS

The councilors reviewed the cost of paperless packets by Civic Plus. The first year is \$5,225 for then it will be \$3,600 a year for support and upgrades. The cost of hardware ranges from \$200 for a Chromebook, \$400 for a basic PC and up to \$650 for an iPad. **A motion was made by Councilor Stinchfield to purchase the Civic Plus program for paperless packets. The motion was seconded by Councilor Jamieson – voting yes – Councilors Harrison, Stinchfield & Jamieson; voting no – Councilor Cronk – motion carried.** CA Greiner was instructed to purchase one Chromebook to set the program up and see if this is the hardware that the council would like to have purchased.

NEW BUSINESS

Councilors heard that the protest period of the Notice of Intent to Award to Inland Development Corporation for the middle mile fiber project from Arlington to Condon with Gilliam County, ended with no protests. CA Greiner noted that at the Gilliam County heard earlier in the day at their meeting from fiber consultant Joe Franell and attorney Jim Deason that the negotiations and agreements were near complete. The Non-Recurring Cost (NRC) is \$1,907,679 and has tentatively been split with Gilliam County paying \$1,288,839.50 and City of Condon \$618,839.50. The court appeared to have a consensus of the NRC cost and CA Greiner asked that the city approve the city's portion as negotiated by Councilor Jamieson. She reminded the council that they had authorized Adam Haas, consultant to negotiate any final details for the city with Inland Development Corporation. The fiber count split has tentatively been agreed upon to be split equally but it is unclear if the county wants less than the 12 of the 24-pair offered. Councilor Stinchfield asked if Councilor Jamieson had concluded the negotiation with the county regarding the end points and fiber count, which he replied that it was not discussed but communication with Haas needs to make sure it coordinates with Columbia Basin Electric Cooperative for their needs. **A motion by Councilor Stinchfield to approve up to \$618,839.50 for NRC in middle mile fiber build. The motion was seconded by Councilor Jamieson and approved unanimously.**

A motion was made by Councilor Stinchfield to approve the 2018 Goals & Priorities as presented. Councilor Cronk seconded the motion and it was approved unanimously.

Mayor Hassing read his 2017 annual report which thanked staff, councilors, budget committee and fiber committee members for the successful year.

Chief Scobert announced that he would be retiring in 5-6 months. He stated that "it's time" and asked the council how they would like to proceed with his replacement. Councilor Stinchfield said that the council needs to determine the direction of the police department. Gilliam County Sheriff Gary Bettencourt was present and stated that he was available to be a part of the discussion and appreciated Chief Scobert telling him of his impending retirement. Councilor

Jamieson said that he anticipates the council will look at all options. Councilor Stinchfield suggested pulling together the job description and having a meeting to determine what we are looking at for the police department. It was determined that the Public Safety committee will meet next week to discuss how to move forward.

STAFF REPORTS

Chief Scobert reported that he had contempt of court cases with John Reser and Keith Shaw and they will go before the Gilliam County Justice of the Peace Tuesday, February 13, 11 a.m. for sentencing. He is also investigating properties in the Portland area that ties in with a burglary case in Condon. Chief Scobert attended the executive leadership training last month in Seaside.

PW Wilkins reported that 1.8 million galloons were pumped in January, down from last year. The crew has finished the fencing and cattle guard at City Farm, completed maintenance on all vehicles, received his water certification number and has scheduled his wastewater certification tests for February 20. Councilor Stinchfield inquired of why the city built a fence when it was the neighbor's cattle and his responsibility. CA Greiner stated that the city felt it needed to protect the wells from the cattle and to assure it got done the city completed. It. PW Wilkins added that there was also concern of contamination of the wet well from cattle moving on top of it.

CA Greiner said she is working toward getting the Memorial Hall done as directed at the retreat and is having issues with the architect returning calls to finish the project. She is attending the CIS Insurance conference at the end of the month in Salem and traveling with new Fossil City recorder Teresa Aldrich. She added that she had met the contractors for the sidewalk/trail project in Fossil earlier that day to see if they would be available for the street/sidewalk project on Spring Street. CA Greiner said that at the Lower John Day ACT meeting she visited with the ODOT representative that will be working on the large sidewalk project and it will be at least one year before construction begins.

COUNCILOR INFORMATION

Council received the notice from ODOT of success of the Special City Allotment grant of \$50,000 for Spring Street from Oregon to Main Streets and the letter of support for Connect America Now. The council suggested that the support letter be submitted to the *The-Times-Journal* and put on our website.

NEXT REGULAR MEETING

The next regularly scheduled city council meeting set for Wednesday, March 7, 2018, 7 p.m. The meeting was adjourned at 7:49 p.m.

_____ Date _____
Jim Hassing, Mayor

ATTEST: _____ Date _____
Kathryn Greiner City Administrator