

**City of Condon**  
**Regular Council Meeting Minutes**  
**March 7, 2018**  
**7 p.m.**

Present:	Staff Present:
Mayor Jim Hassing Councilor Jan Stinchfield Councilor Donald Jamieson Councilor Michael Cronk Councilor Carol Harrison Councilor Boyd Harris	Kathryn Greiner, City Administrator Dale Scobert, Police Chief Gibb Wilkins, Public Works Supt.

Absent:
Councilor Tom Fatland

**CALL TO ORDER**

Mayor Jim Hassing called the meeting to order at 7 p.m.

**ROLL CALL**

City Administrator Kathryn Greiner took roll call and noted that a quorum was present.

**ADDITIONS TO THE AGENDA**

No additions but 7.5 – Appoint a Planning Commission Member was deleted.

**PUBLIC COMMENT**

Cindy Hinton stated that she would like the city reconsider their decision to advertise for a Police Chief and contract with the Gilliam County Sheriff’s department. She estimates the cost of the city police chief position is between \$40,000-48,000 a year and between training and leave time of the chief the city may only be covered approximately 230 days a year, and the city could get “more bang for their buck” with contracting with the sheriff’s office. Hinton also said that they need coverage when chief is not available.

Councilor Boyd Harris said that “it isn’t about the money” and he would always like to have city police personnel. Councilor Jan Stinchfield said that the minutes from the recent Public Safety meeting discussed the issue of coverage.

Shannon Coppock read a letter asking the council to contract with the Gilliam County Sheriff's office were there will be 24/7 availability which is "not the case now" and gave some examples of calls where city police has not been available. She urged the councilors to hire a "local" that if a "full time member of the community." She noted several instances where the Gilliam County Sheriff staff was available for medical calls. Councilor Jamieson thanked her for her input.

## CONSENT AGENDA

**A motion was made by Councilor Stinchfield to approve the regular minutes of the February 7, 2018 regular council meeting minutes. The motion was seconded by Councilor Carol Harrison and approved unanimously.**

Councilor Michael Cronk inquired if the cost of fencing on the expenses for also for labor, with PW Wilkins saying it was fencing only.

## OLD BUSINESS

Mac Stinchfield, board member of Pioneer Community Development Corporation (Pioneer CDC) said that they have received some funding from Gilliam County and are finalizing their programs and starting to accept applications.

## NEW BUSINESS

CA Greiner stated that she and Adam Haas, city fiber consultant, were at the Gilliam County Court earlier that day, and asked Haas (attending via telephone) to update the council. Haas said that Gilliam County documents were finalized but not given to the court members until the night before the meeting, so tabled to allow for more time for review. Gilliam County has agreed to share the documents, but in the absence of approving the agreements with Inland Development Corporation, they Gilliam County Court formally approved the funding of \$1,288,839.50, 12-pair of fiber and the monthly rate of \$2,000 for 20-year contract. County attorney Jim Deason reported to the court there are 10 agreements that will need to be signed and suggested that they would need to be signed at the same time. Haas said the agreements are separate and neither entity has authority to have input of each other's documents, although in fairness they will be shared. The city had proposed to be the fiscal agent and for Haas to serve as project manager for both entities on the joint fiber project, which the county approved. CA Greiner stated that there may need to be an addendum to the Intergovernmental Agreement with the county for how the project manager and fiscal administration would be completed. Councilor Stinchfield asked about the milestone sheet that was included in the council packets, and Haas said that they had been negotiated by Gilliam County and were acceptable. Haas explained that currently the end points will be general in the contract and will work with Inland Development on the final destination in Arlington and Condon for the city. He said that with Inland Development's existing network there should not be an issue once the decision is made. Councilor Stinchfield noted that the money for the project was in a motion at the February council meeting. **A motion was made by Councilor Stinchfield to accept 12-pair fiber and monthly recurring cost of \$2,000 for 20-year contract period for Arlington to Condon fiber build. The motion was seconded by Councilor Donald Jamieson and approved unanimously. A motion was made by Councilor Jamieson to retain Adam Haas, Converge Communications Inc as project manager. The motion was seconded by Councilor Harris and approved unanimously.** It was the consensus of the council for the City of Condon to be the fiscal manager and directed CA

Greiner to contact attorney Wyatt Baum to draft an amendment to the IGA if needed. A special may need to be called to approve the documents in the next two weeks.

John Anderson, Wheatland Insurance was present and asked the council to consider him to be the city's Agent of Record. He stated that Wheatland Insurance is employee owned and has an office on Main Street with three employees. Anderson stated that this was his specialty and he is currently the agent of record for 25 entities in the area. Councilor Jamieson asked if this was a yearly appointment and CA Greiner said that is has not been reappointed, but other entities go out for an RFP for this service. Mayor Hassing thanked Anderson for his time.

Councilor Jamieson suggested that the city investigate purchasing a flashing speed light that may slow people down on Main Street. He said that he has received complaints of speeders by the Drive-In and this is a public safety issue. The discussion was where to place it, availability of grants to pay for the sign and what ODOT regulations may need to be met since it is on a state highway. Chief Scobert will work with Councilor Jamieson on placement and CA Greiner will contact ODOT staff to see if there are any requirements for placement of the sign.

Councilor Tom Fatland submitted an email stating that he will be out of Condon until July and indicated that he would like to continue as councilor remotely until he returns. He stated that if the council did not want to take that action he would resign. CA Greiner said that City Charter states it is the council's decision if a councilor misses all meetings in a 60-day period that they can declare a vacancy. It was the consensus of the council to not declare a vacancy at this time.

## **STAFF REPORTS**

PW Wilkins reported that 1.7 million gallons were pumped in February, down 400,000 gallons from last year, passed the wastewater test and will get certification numbers this month, plowed the snow and received the pipe and materials for this summer's water projects. He noted that the city has hired Brad Shannon for the park position and Derrick School will return to work on the golf course this season. PW Wilkins stated that the mowers have been returned and fixed costing approximately \$9,000. This will extend the life of the mowers for several years. The construction of the Jefferson Street project will begin in mid-April and the Spring Street project after July 4.

Chief Scobert said that the nuisance violation cases against Keith Shaw and John Reser are moving slowly through the courts. He noted that there are several other property owners with junk cars and unsecured buildings that he will contact to get these nuisances cleaned up. He is also working to remove the car on lower Main Street that has been on blocks for several months. Councilor Jamieson asked how many domestic calls Chief Scobert responds to in one year with him saying "maybe 2." Chief Scobert said that the advertisement for the chief position is going out this week.

CA Greiner said she is working with Haas to schedule the broadband workshop May 10; working toward getting documents out for the Memorial hall project, attended the CIS conference last week in Salem; working on two position descriptions – police chief and park/golf that will be at the next council meeting for approval; starting the budget, had first training for the paperless packets. She stated that at the conference last week the insurance rates were announced with health insurance to increase 9.1%, dental increase 4%, property increase 7.5%, no increases for liability, auto and workers compensation, and 20% decrease in life insurance policies.

**COUNCILOR INFORMATION**

The council received the Public Safety Committee notes.

**NEXT REGULAR MEETING**

The next regularly scheduled city council meeting set for Wednesday, April 4, 2018, 7 p.m. The meeting was adjourned at 8:10 p.m.

\_\_\_\_\_ Date \_\_\_\_\_  
Jim Hassing, Mayor

ATTEST: \_\_\_\_\_ Date \_\_\_\_\_  
Kathryn Greiner City Administrator