

**City of Condon  
Regular Council Meeting Minutes  
March 4, 2018  
7 p.m.**

Present:	Staff Present:
Mayor Jim Hassing Councilor Jan Stinchfield Councilor Donald Jamieson Councilor Michael Cronk Councilor Carol Harrison	Kathryn Greiner, City Administrator Dale Scobert, Police Chief Gibb Wilkins, Public Works Supt.

Absent:
Councilor Tom Fatland Councilor Boyd Harris

**CALL TO ORDER**

Mayor Jim Hassing called the meeting to order at 7 p.m.

**ROLL CALL**

City Administrator Kathryn Greiner took roll call and noted that a quorum was present.

**ADDITIONS TO THE AGENDA**

No additions but 7.2 – Review Position Descriptions for Park & Golf was deleted.

**PUBLIC COMMENT**

A petition was put into the council record at public comment asking the city to contract with the Gilliam County Sheriff’s office.

**CONSENT AGENDA**

**A motion was made by Councilor Jan Stinchfield to approve the minutes of the March 7, 2018 regular council meeting. The motion was seconded by Councilor Donald Jamieson and approved unanimously.**

Councilor Jamieson asked why the propane for the Memorial Hall was so high and CA Greiner said that the heat was not turned down after use. Councilor Michael Cronk asked about the bill to Ferguson and was told it was for the summer water project, plus asked about the generator repair.

PW Wilkins said that the generator repair was one at the headworks. A discussion was held regarding the maintenance bill from ThyssenKrupp for the lift chair in City Hall. CA Greiner explained that it was a quarterly charged as it is required to be inspected to maintain the State of Oregon license on the chair.

## **OLD BUSINESS**

The council was presented with the final fiber order and appendix to the fiber order for the Inland Development Arlington to Condon joint project. The city has already approved the Indefeasible Right of Use and Conduit and Fiber Maintenance and Repair Services Agreement when they approve the agreements for the RFP, and they will be the same ones that will be signed by both entities. Wyatt Baum, City legal counsel was on speakerphone and stated that the documents that were received from Gilliam County were changed to remove the county from the city's documents, but relatively no other changes were made to their draft. Baum added that Nancy (Werner) did a fantastic job of preparing the City's documents so no changes were needed in the final documents. An additional term was added to the fiber order that if Gilliam County decided to not complete the project, the City had the first right to purchase option of the rights they wished to not use. Gilliam County Judge Steve Shaffer stated that the end point in the agreements was changed from Slatt to the end of Rhea Road near the city of Arlington. CA Greiner noted that the second option of end point in the north end that will be used by the City is near the Arlington TV Cooperative building. Councilor Jamieson stated that the City and County did not have to end at the same spots according to the agreement. **A motion was made by Councilor Jamieson to approve the Conduit and Fiber Maintenance and Repair Services Agreement, Indefeasible Right of Use Agreement, Fiber Order No. 001 Arlington to Condon, and Exhibit A: A City of Condon Inland Fiber Order 001 – General Statement of Additional Terms with Inland Development Corporation. The motion was seconded by Councilor Stinchfield and approved unanimously.**

Baum explained that the City received the draft Intergovernmental Agreement (IGA) from Gilliam County attorney Jim Deason late afternoon with details of the fiscal agent and project manager. Baum said that there were significant changes and he was going to work with CA Greiner and Adam Haas, telecom consultant, to review it and determine what will be beneficial to all parties. He did indicate that the county's draft asked the city to act as an escrow agent instead of fiscal agent. The IGA was tabled.

## **NEW BUSINESS**

CA Greiner stated that with Councilor Tom Fatland on a leave of absence a councilor president was needed. **Councilor Stinchfield nominated Councilor Jamieson to be Council President. The nomination was seconded by Councilor Michael Cronk and approved unanimously.**

The council received letters from Condon School District, Gilliam County Library and Condon Child Care in response to the request for arts and music programming grant funds. The council set aside \$5,000 for Condon School and \$3,000 for the other two entities that may be able to provide children with art and music opportunities. CA Greiner said that Councilor Boyd Harris had stopped to add to this discussion that it was important to continue to assist with art and music programs in the school. The grant requests will now go to the budget committee meeting for discussion.

CA Greiner stated that the farming contract in the council packet is no longer applicable to this year's farming situation. She said that John Johnson had a meeting with her and PW Wilkins in November 2017 and again last week in order to determine the required planting and to complete the contract. Johnson stated that he would not plant the alfalfa that is currently required by the

DEQ permit for the reclaimed water, but instead would like to plant grass. CA Greiner explained that to change crops the engineers would have to complete a study at a cost of \$4,000-6,000 and that Johnson was aware that was responsible for that cost if he did not want to plant alfalfa. Johnson has been approved to plant barley this year and must determine by fall if he will pay for the study or go back to planting the approved alfalfa. CA Greiner has directed Baum to draft a one-season contract with terms relating to changing the crop, study cost responsibility and timelines to notify the city what course of action he is going to take. Council discussed water usage, acreage of the pivot and if there is another use the city would like to explore. CA Greiner will bring the contract to the May meeting for approval.

The council received an engagement letter from attorney Mark Trincherro of Davis Wright Tremaine LLP for telecommunications services relating to the fiber project for \$600 an hour. CA Greiner stated that she received several names for telecom attorney, but none had the experience in IRU or other issues that Trincherro. Councilor Stinchfield was concerned with the rate and it was determined that Trincherro would be needed for issues that were unfamiliar to Baum, and costs would be monitored. **A motion was made by Councilor Jamieson to approve the Engagement Letter for Mark Trincherro of Davis Wright Tremaine LLP. The motion was seconded by Councilor Carol Harrison and approved unanimously.**

## **STAFF REPORTS**

Chief Scobert reported that he recently had his police car dented with a vehicle rolling into it while parked and is waiting for insurance to get it repaired. He is investigating speed signs as directed by the council and said local ODOT staff did not have an issue with them on Main Street but is working with regional ODOT if permits are required. The speed signs will be solar powered, record traffic data and cost \$5,250 for two signs. Chief Scobert is meeting with a vendor at the Oregon Chief's Conference next week to go over details and is researching possible grants to pay for the signage. He reported that he made one arrest of John Reser for contempt of court from an ordinance violation and will be back in court next Friday on Reser's appeal in Circuit court. Chief Scobert will attend the Child Abuse Summit in Portland in two weeks, then will be gone until May 2 on a trip to Haiti where he is with a group that will train the Haiti National Police.

PW Wilkins reported that 1.9 million gallons were pumped in February and has switched to the summer wells. The crew has completed shoulder and radius work on the streets and doing some prep work for future chip sealing. A discussion was held of who may be able to do the chip sealing in the future and if money is budgeted for this project. PW Wilkins is working to get "crack seal" for the streets and the crew has started the Jefferson Street project. The park and golf course seasonal workers of Derrick Scholl and Brad Shannon started work this week.

CA Greiner said she anticipates that the paperless packets will be ready to go for the May meeting, but for a month or two a hybrid of paper and paperless will be used. She had a tech evaluation by Solutions IT of The Dalles that will submit a report of the efficiency of the office equipment which would include the network. CA Greiner has contacted an electrician to look at the Memorial Hall for a quote on the work and hopes to put out bids after July 1 to get the acoustic problem solved.

## **COUNCILOR INFORMATION**

The council received their budgets, budget committee meeting notice, that the broadband workshop is scheduled for May 10, community clean-up day is May 11 and that there is a council training available in Hermiston.

**NEXT REGULAR MEETING**

The next regularly scheduled city council meeting set for Wednesday, May 1, 2018, 7 p.m. The meeting was adjourned at 7:48 p.m.

\_\_\_\_\_ Date \_\_\_\_\_  
Jim Hassing, Mayor

ATTEST: \_\_\_\_\_ Date \_\_\_\_\_  
Kathryn Greiner City Administrator