

**City of Condon
Regular Council Meeting Minutes
May 2, 2018
7 p.m.**

Present:	Staff Present:
Mayor Jim Hassing Councilor Jan Stinchfield Councilor Donald Jamieson Councilor Michael Cronk Councilor Carol Harrison Councilor Boyd Harris	Kathryn Greiner, City Administrator Dale Scobert, Police Chief Gibb Wilkins, Public Works Supt.

Absent:
Councilor Tom Fatland

CALL TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

ROLL CALL

City Administrator Kathryn Greiner took roll call and noted that a quorum was present.

ADDITIONS TO THE AGENDA

Added Resolution 2018-07 – To accept the ODOT Special City Allotment Grant, consideration of Anderson, Perry & Associates Engineering for sidewalk project and approve the fire truck donation to the City of Lonerock.

PUBLIC COMMENT

None

CONSENT AGENDA

A motion was made by Councilor Donald Jamieson to approve the minutes of the April 4, 2018 regular council meeting. The motion was seconded by Councilor Jan Stinchfield and approved unanimously.

CA Greiner asked if the council would like to read a more comprehensive financial statement on the paperless packet instead of the one that is summarized and harder to read. The council will

get a sample in the next packet. Councilor Jamieson asked about the VISA bill labeled “Legislative Council” and was told it was a police reference book.

OLD BUSINESS

The council reviewed a farming contract with John Johnson for the pivot that would be barley this year and alfalfa the next year. The current consideration is 60% of the crop to Johnson and 40% to the City which they can sell to Johnson. The contract is two-year, and the consideration is negotiated annually. Council asked CA Greiner to put in the “market rate” in the consideration. **A motion was made by Councilor Carol Harrison to approve the farming contract with John Wayne Johnson. The motion was seconded by Councilor Jamieson and approved unanimously.**

CA Greiner gave a quick fiber update that the contracts have all been signed and Inland Development is starting on the project within the next week. Gilliam County rescinded the motion to have the City of Condon be the fiscal agent for the project but did not rescind the project manager portion. A discussion was held that word was received by Wyatt Baum from Gilliam County counsel Jim Deason that they would also not be using the city’s project manager, but this has not been discussed at the Gilliam County court level. Councilor Jamieson and Stinchfield noted that this project needed one project manager. The council also received notice of the broadband workshop on May 10 with presenters from Q-Life, Frontier Telenet, Oregon State University, Oregon Health Science University, Adam Haas and Marsha Spellman. CA Greiner asked if Mayor Hassing would MC the event and have either Councilor Stinchfield or Jamieson to give an update on the city’s strategic plan and where we are in the project now.

NEW BUSINESS

Position descriptions for the golf course and park were distributed and were noted that they had been reviewed by CIS staff. **A motion was made by Councilor Harrison to approve the golf course and park job descriptions. The motion was seconded by Councilor Jamieson and approved unanimously.**

Councilors received the Public Works Committee notes that recommended the city do not hire another employee until later in the year. The discussion was to see how the two-person crew functions and to use contract labor if necessary. The committee also discussed the speed signs and Chief Scobert will continue to look into signs and surveys that were to be completed. A brief discussion of mandatory garbage service if a third-person is hired was held with no decisions.

The council received a resolution to accept ODOT grant funds of \$50,000 for the project on Spring Street from Main to Oregon Street. **A motion was made by Councilor Stinchfield to approve Resolution 2018-07 – To Accept a Grant from the Oregon Department of Transportation for Special City Allotment for Sidewalk and Street Repair. The motion was seconded by Councilor Boyd Harris and approved unanimously.**

Anderson, Perry & Associates provided an estimate of the two sidewalks project engineering of \$21,000. The projects would be for Spring Street from Main to Oregon Street and the south side of Summit Street from Main to Ward Street. The Spring Street project is part of the ODOT grant. **A motion was made to approve the Anderson, Perry and Associates engineering agreement by Councilor Jamieson. The motion was seconded by Councilor Harrison and approved unanimously.**

A motion was made by Councilor Stinchfield to donate the 1964 International fire truck that was recently declared surplus to the City of Lonerock. The motion was seconded by

Councilor Harrison and approved unanimously. CA Greiner was directed to contact the Mayor of Lonerock to take possession of the truck.

STAFF REPORTS

PW Wilkins reported that 2.7 million gallons were pumped in April which was higher than last year. A system failure at the reservoir showed that the reservoir was full when in fact it was almost empty. He suggested that an emergency call system should be put into place if the city needs to halt water usage if water is not being pumped. Simtek arrived to work on telemetry system and stated that if the city had internet at the shop their company could do remote diagnosis of problems and not require an on-site visit. Simtek will also provide the city with wiring drawings of the system to allow for city staff to diagnose some issues. The Jefferson Street water project has been put on hold while the crack in the excavator bucket is being fixed and is expected to be completed by July. PW Wilkins also stated that the cold mix was causing issues of street patches and crusher dust was added to “soak up the oil.”

CA Greiner has submitted a State of Oregon Regional Strategies grant for the end point at Condon and showed it as a portion of the larger project to show that there is a significant amount of city money invested to this project. The grant is to be awarded by this fall and funds available winter 2018 or spring 2019. She noted that Gilliam County Judge Steve Shaffer and Arlington Port Executive Director Peter Mitchell are on the Regional Strategies board. She added that a housing meeting is being held in John Day Monday, May 14, with League of Oregon Cities, Association of Oregon Counties and state housing group that he hopes to attend, and councilors are welcome. The Memorial Hall project should have the RFP to go out in May as she has found an electrician to be a part of the project. A technical review was done of computers and setting up a backup system, but it exceeded budget and a discussion will be held to see if an RFP can be done to get services. CA Greiner said that at the Gilliam County court meeting earlier in the day Peter Mitchell, Port of Arlington replied to question about the water line extension to the Condon airport that the court funded several years ago. Mitchell told them that they were waiting on the City of Condon to get some answers. CA Greiner said that several years ago she went to the court and asked them to take on the project due to the fact that it was not in the city’s jurisdiction nor Urban Growth Boundary. She is scheduled to talk to Mitchell to clear up the misunderstanding.

Chief Scobert reported that he will work on the speed sign issue and discussed going to one portable unit. He added that he is waiting on a new date for the John Reser appeal case and that he is working on getting Keith Shaw to abide by his court ruling. A discussion was held regarding city property were Shaw is placing vehicles that is not owned by him and how to get that lot cleaned up. Chief Scobert was asked to close North Main Street in front of the Fire Building for a training May 17. He said that the City of Arlington has sent out letters to all land owners to cut their lots or they will be fined and asked if the council wanted to do a similar code enforcement or continue to follow up on landowners that continue to have tall grass. Consensus to continue to follow up as year’s past. Noted that there has been no response to the police advertisement and suggested that the council write down the needs of the police and get the list to Gilliam County Sheriff Gary Bettencourt. The Public Safety Committee will meet Monday, May 7, 4 p.m. to consider what they would like to see the in the contract with Gilliam County.

COUNCILOR INFORMATION

The council received draft budget committee meeting minutes from April 23, 2018.

NEXT REGULAR MEETING

The next regularly scheduled city council meeting set for Wednesday, June 6, 2018, 7 p.m. The meeting was adjourned at 8:07 p.m.

_____ Date _____
Jim Hassing, Mayor

ATTEST: _____ Date _____
Kathryn Greiner City Administrator